



# Outer East Community Committee

Crossgates & Whinmoor, Garforth & Swillington,  
Kippax & Methley, Temple Newsam

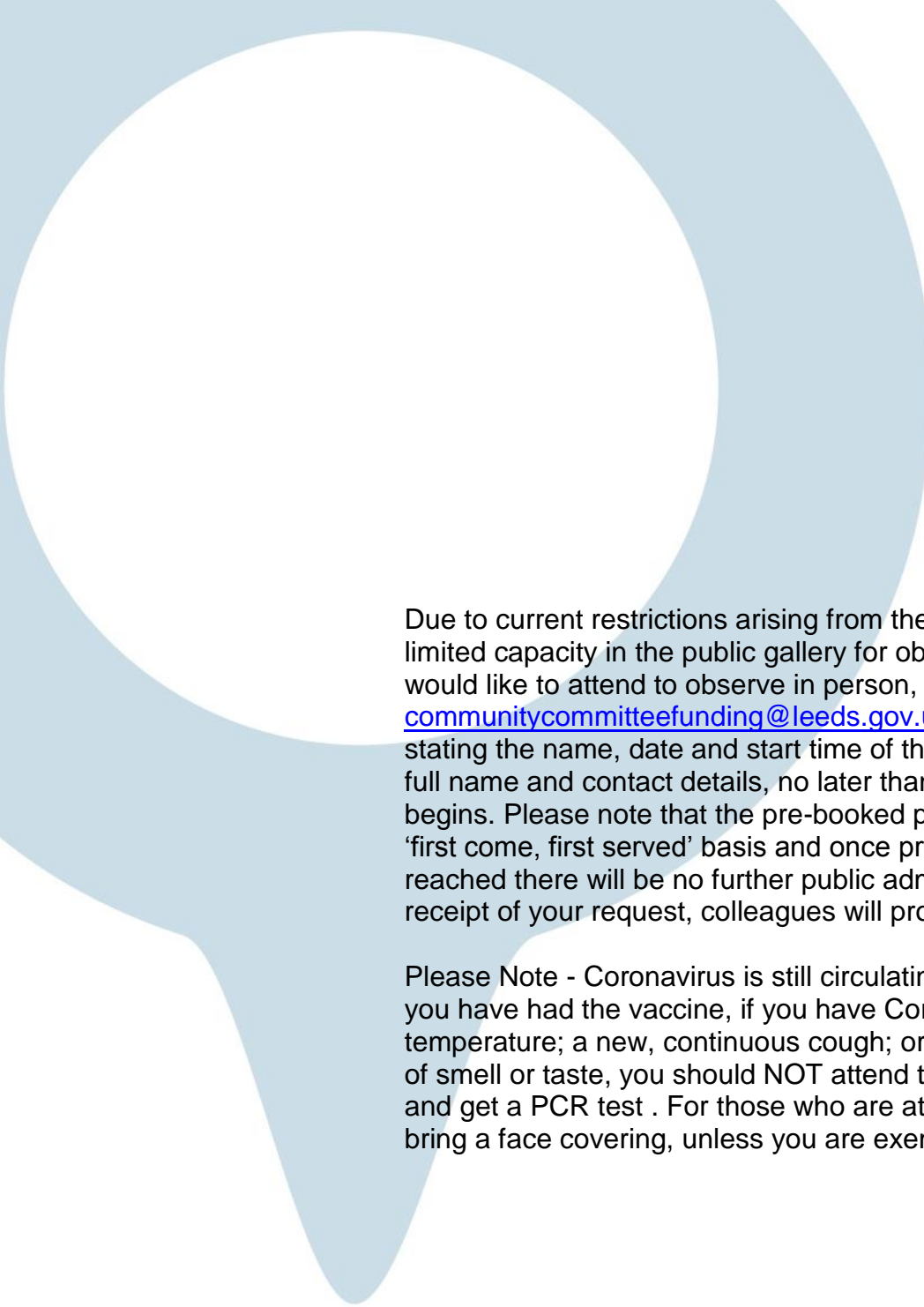
## Meeting to be held in Swarcliffe Community Centre (Map attached)

Tuesday, 27th July, 2021 at 4.00 pm

### Councillors:

- |                   |                             |
|-------------------|-----------------------------|
| P Grahame (Chair) | -                           |
| J Lennox          | - Cross Gates and Whinmoor; |
| J Gibson          | - Cross Gates and Whinmoor; |
|                   | - Cross Gates and Whinmoor  |
| M Dobson          | - Garforth and Swillington; |
| S Field           | - Garforth and Swillington; |
| S McCormack       | - Garforth and Swillington; |
| M Harland         | - Kippax and Methley;       |
| J Lewis           | - Kippax and Methley;       |
| M Midgley         | - Kippax and Methley;       |
| D Coupar          | - Temple Newsam;            |
| H Hayden          | - Temple Newsam;            |
| N Sharpe          | - Temple Newsam;            |





Due to current restrictions arising from the pandemic, there will be very limited capacity in the public gallery for observers of the meeting. If you would like to attend to observe in person, please email [communitycommitteefunding@leeds.gov.uk](mailto:communitycommitteefunding@leeds.gov.uk) to request a place, clearly stating the name, date and start time of the committee and include your full name and contact details, no later than 24 hours before the meeting begins. Please note that the pre-booked places will be allocated on a 'first come, first served' basis and once pre-booked capacity has been reached there will be no further public admittance to the meeting. On receipt of your request, colleagues will provide a response to you.

Please Note - Coronavirus is still circulating in Leeds. Therefore, even if you have had the vaccine, if you have Coronavirus symptoms: a high temperature; a new, continuous cough; or a loss or change to your sense of smell or taste, you should NOT attend the meeting and stay at home, and get a PCR test . For those who are attending the meeting, please bring a face covering, unless you are exempt.

**Agenda compiled by:** Andy Booth  
Governance Services Unit, Civic Hall, LEEDS LS1 1UR Tel 37 88665

**Head of Locality Partnerships:** Liz Jarmin Tel: 0113 37 89035

*Images on cover from left to right:  
Crossgates & Whinmoor - Crossgates Shopping Centre; Crossgates roundabout  
Garforth & Swillington - Garforth Library and One Stop Centre, Thorpe Park  
Kippax & Methley - Fairburn Ings  
Temple Newsam - Temple Newsam House*

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(the special circumstances shall be specified in the minutes)</p>	
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>MINUTES - 9 MARCH 2021</b></p> <p>To confirm as a correct record, the minutes of the meeting held on 9 March 2021</p>	7 - 14
7			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> <p>In order to facilitate the Open Forum whilst certain restrictions relating to the pandemic remain in place, the process has been adapted slightly, so that members of the public are invited to make written submissions in advance of the meeting on any matter which falls within the Committee's terms of reference. These will be read out under the agenda item and considered by the Community Committee.</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
8			<p><b>COMMUNITY COMMITTEE APPOINTMENTS 2021/22</b></p> <p>To receive and consider the attached report of the City Solicitor.</p>	15 - 28
9			<p><b>OUTER EAST COMMUNITY COMMITTEE - FINANCE REPORT</b></p> <p>To receive and consider the attached report of the Head of Locality Partnerships</p>	29 - 42
10			<p><b>OUTER EAST COMMUNITY COMMITTEE - UPDATE REPORT</b></p> <p>To receive and consider the attached report of the Head of Locality Partnerships</p>	43 - 70
11			<p><b>OUTER EAST COMMUNITY COMMITTEE - YOUTH ACTIVITY FUND CONSULTATION REPORT</b></p> <p>To receive and consider the attached report of the Head of Locality Partnerships</p>	71 - 78
12			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>Tuesday, 28 September 2021 at 4.00 p.m.</p> <p><b>MAP TO TODAY'S VENUE</b></p>	79 - 80

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			<p><b><u>Third Party Recording</u></b></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ul style="list-style-type: none"> <li>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</li> <li>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</li> </ul>	

## OUTER EAST COMMUNITY COMMITTEE

TUESDAY, 9TH MARCH, 2021

**PRESENT:** Councillor P Grahame in the Chair

Councillors D Coupar, M Dobson, S Field,  
P Gruen, M Harland, H Hayden, J Lennox,  
J Lewis, M Midgley and N Sharpe

### **13 Appeals against refusal of inspection of documents**

There were no appeals against the refusal of inspection of documents.

### **14 Exempt Information - Possible Exclusion of the Press and Public**

There was no exempt information.

### **15 Late Items**

The Chair allowed the following late item to the Agenda:

- National Census 2021

### **16 Declaration of Disclosable Pecuniary Interests**

There were no declarations.

### **17 Apologies for Absence**

### **18 Open Forum**

In order to facilitate the Open Forum whilst Community Committee meetings were being held remotely, the process had been adapted so that members of the public were able to submit written representations in advance of the meeting on any matter which fell within the Committee's terms of reference.

The following submission had been made from Crossgates residents:

Serious attack in Crossgates Saturday 27th February 2021

There is widespread concern in our community about the recent escalation in antisocial behaviour by groups of young men that resulted in the serious attack that took place in Manston Gardens on Saturday 27th February. Following the independently organised community meeting in January 2020 to discuss antisocial behaviour in our area there were hopes that the situation would gradually improve. These hopes were not met. Please do not underestimate the strength of feeling on these issues. We note from the minutes of the Dec 8th Outer East Community Committee that Crossgates was the only one of the four wards in which antisocial behaviour concerns

Draft minutes to be approved at the meeting  
to be held on Date Not Specified

were minuted. There seemed to be no related action points for Crossgates. However there was mention that Temple Newsam ward were “looking to recruit a group of young people to engage in the Violence Reduction Unit Programme”.

We request the following:

1. A report on the promised additional police officers to be recruited in Leeds Outer East and resulting impact on police capacity and resources.
2. A summary of 2021 statistics on reports of numbers and types of antisocial behaviour incidents by ward.
3. An explanation of what new measures are being taken to address the escalation of antisocial behaviour, arson and violence in Crossgates, including your Violence Reduction Unit Programme.
4. Involvement of local people in sharing and discussing ideas and suggestions of measures with a carry over of our ward's underspend on the Wellbeing budget to implement them.
5. Your plan for reinstating Community Forum meetings for the remainder of 2021.

The following were invited to respond:

- Paul Money – Chief Officer, Safer Leeds
- Heather Ashby – Anti-Social Behaviour Team Manager
- Inspector Jodie Scatcherd – West Yorkshire Police
- Kris Nenadic – Parks Operations Manager
- Deeta Tren-Humphries – Youth Service

The following was highlighted:

- Local activity with Police and the Anti-Social Behaviour Team.
- There was a live investigation into the incident on 27th February and the police were actively pursuing lines of inquiry.
- Neighbourhood Policing Team arrangements for the area.
- The area had actually seen a decline in Anti-Social Behaviour.
- Breaking up groups under regulations relating to the Covid pandemic.
- Targeting of hotspot areas.
- Youth Service involvement.
- The need to be evidence led before deploying resources.
- The need to work with Members and communities to get a better understanding of local issues.
- The process and legislative issues relating to CCTV provision in Parks.
- Problems with people from outside the area travelling in and being involved in crime or anti-social behaviour.

Members thanked all those involved in tackling the problems relating to anti-social behaviour and crime in the area particular with the challenges of working during the pandemic. With regards to information circulating on social media, it was recognised that this was not always accurate and there



was a need for communication. Community Forums were due to re-commence. Previous consultation had shown that there was not a public desire for lighting or CCTV in Manston Park.

Further issues highlighted included the following:

- Concerns from a local shopkeeper regarding unsettlement and the need to work together.
- Community Forums in Crossgates & Whinmoor; Garforth & Swillington would soon be re-commencing. Temple Newsam had been holding remote forums throughout the pandemic. Kippax & Methley no longer held forums due to poor attendance but Members had regular meetings with Parish Councils and other community groups.
- With regards to funding and use of underspending from the wellbeing budget, it was reported that this year was unusual due to the pandemic and funds not being able to be spent as projects could not be delivered. Funding would be returned to the wellbeing and youth activities pots and was expected to be reallocated later. The process for allocating wellbeing funds was also explained.

A submission had also been made by the Tribe Youth Group who wished to thank their local Councillors and the Community Committee for supporting their activities throughout the past year.

## **19 Minutes - 8 December 2020**

**RESOLVED** – That the minutes of the meeting held on 8 December 2020 be confirmed as a correct record.

## **20 The National Census 2021**

The report of the Head of Stronger Communities informed the Committee of an update to be provided on the National Census 2021 and to encourage completion by residents in the Outer East Community Committee area.

The Chair welcomed Scott Martin of the National Census to address the committee. The following was highlighted:

- Focus on hard to reach groups or groups who had previously been difficult to engage with.
- Partnership work with the Council and other community groups to work with these groups.
- There had been some success in working with these groups and it was wanted to work with some of the networks with Local Councillors to improve response rates.
- Tackling barriers to people responding – e.g. fear of data breach
- Assisting people to fill the census in digitally – support for people with disabilities and for different languages.

It was suggested that contact could be made with Neighbourhood Networks and Tenant Engagement groups to assist with contacting some of the harder to reach groups and provide support in completing the Census.

**RESOLVED** – That the report and discussion be noted.

**21 Outer East Community Committee – Draft Connecting Leeds Transport Strategy – Consultation**

The report of the Director of City Development brought Members attention to details of the consultation on the draft Connecting Leeds Transport Strategy.

The Chair welcomed Paul Foster, Transport Planning Manager and Finn Campbell, Team Leader (Forward Planning) to the meeting for this item.

The Committee received a presentation on the draft Connecting Leeds Transport Strategy. The following was highlighted:

- The draft strategy had been considered at Executive Board in December 2020 before going out to consultation.
- The strategy vision was for a city where nobody needed a car and everyone had an affordable, accessible and zero carbon choice for travel.
- There were three main aims to the strategy:
  - Tackling Climate Change
  - Delivering Inclusive Growth
  - Improving Health & Wellbeing
- Targets for the types of travel which would reduce the use of individual vehicles.
- Targets to reduce the numbers of people killed or seriously injured in traffic accidents.
- The need to reduce CO2 emissions.
- The six big moves:
  - De-carbonising transport
  - Creating healthier streets, spaces and communities
  - Transforming the city centre
  - Enhancing public transport
  - New mobility solutions
  - Delivery of a mass transit network
- Key feedback for Outer East from the 2016 Transport Conversation

**RESOLVED** – That the report and presentation be noted.

**22 Outer East Community Committee - Finance Report**

The report of the Head of Stronger Communities presented the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget as well as the Community Infrastructure Levy Budget for 2020/21.

Bali Birdi, Senior Localities Officer presented the report.

Issues highlighted included the following:

- The Wellbeing Revenue budget for 2020/21. £38,486.37 remained and a ward by ward breakdown was given.
- Projects for consideration:
  - Additional resource for Outer East Area, Parks & Countryside (Garforth & Swillington) – it was requested that this be deferred so further information could be provided to Ward Member
  - Primrose Park Temporary CCTV, Leeds Watch - £2,088 was requested. This application was supported.
- Projects approved by Delegated Decision since the last meeting– Springs Retail Park Operation - £4,566.64.
- Projects declined.
- Youth Activities Fund position. Remaining balance was £35,400.38. A ward by ward breakdown was given.
- Small Grants Budget. Remaining Balance was £4,000.
- Community Skips Budget. Remaining balance was £1,622.70
- Tasking Budget. Remaining balance was £2,500.
- Capital Budget. Remaining balance was £89,274.00. A ward by ward breakdown was given.
- Community Infrastructure Levy Budget. Remaining balance was £205,697.35. A ward by ward breakdown was given.
- Covid 19 Discretionary Fund. Remaining balance was £14,200. A ward by ward breakdown was given.
- Covid Tier 3 Fund – there was £1,000 remaining to be spent in the Temple Newsam Ward. It was understood there were plans for this to be allocated.

## **RESOLVED –**

- (1) That details of the Wellbeing Budget position be noted.
- (2) That the following projects be considered:
  - Additional resource for Outer East Area, Parks & Countryside (Garforth & Swillington) –deferred so further information could be provided to Ward Members
  - Primrose Park Temporary CCTV, Leeds Watch - £2,088 was requested - approved
- (3) That details of project approved via Delegated Decision be noted.
- (4) That details of the Youth Activities Fund (YAF) position be noted.
- (5) That details of the Small Grants Budget be noted.
- (6) That details of the Skips Budget be noted.
- (7) That details of the Tasking Budget be noted.
- (8) That details of the Capital Budget be noted.
- (9) That details of the Community Infrastructure Levy Budget be noted.
- (10) That details of £10k Covid 19 Discretionary Fund be noted.
- (11) That details of £10k Covid Tier 3 Fund be noted.

## 23 Outer East Community Committee - Update Report

The report of the Head of Stronger Communities brought Members' attention to an update of the work which the Communities Team was engaged in, based on priorities identified by the Community Committee. It also provided opportunity for further questioning, or to request a more detailed report on a particular issue.

Bali Birdi, Localities Officer presented the report.

The following was discussed:

- Children and Families – Due to the closure of schools, the Youth Summit had not been held. Engagement was still taking place with young people and they were encouraged to participate in an online survey. Thanks were expressed to those who participated in the Christmas treats scheme for young people.
- LASBAT Update – Crossgates & Whinmoor – work was ongoing to reduce further problems in the area. There were no new concerns in Garforth & Swillington or Kippax & Methley. There had been some temporary CCTV in Primrose Park, Temple Newsam.
- Housing – Voids and lettings – there were still some challenges due to the lockdowns. There were challenges with income collection although there had not been a significant impact on arrears. Phone contact with residents had been made in place of Annual Home Visits. Housing Advisory Panel projects and funding.
- Youth Service – Members were made aware of plans to resume youth activities in the area.

**RESOLVED** – That the report and discussion be noted.

## 24 Dates, Times and Venues of Community Committee Meetings 2021/2022

The report of the City Solicitor asked Members to consider the proposed Community Committee meeting schedule for the 2021/22 Municipal Year.

The following dates were proposed:

- Tuesday, 29 June 2021
- Tuesday, 28 September 2021
- Tuesday, 7 December 2021
- Tuesday, 8 March 2022

All meetings to commence at 4.00 p.m.

Members were also asked to consider whether they wished to consider any revisions to the meeting schedule and venue arrangements.

**RESOLVED** – That the Outer East Community Committee meets at 4.00 p.m. on the following dates in the 2021/22 Municipal Year:

Draft minutes to be approved at the meeting  
to be held on Date Not Specified

- Tuesday, 29 June 2021
- Tuesday, 28 September 2021
- Tuesday, 7 December 2021
- Tuesday, 8 March 2022

Meeting venues to continue to be arranged on a meeting by meeting basis.

## **25 Closing remarks**

Members expressed thanks to Councillor Peter Gruen who was attending his last meeting of the Community Committee and wished him well for the future.

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**Report of: City Solicitor**

**Report to: Outer East Community Committee (Crossgates & Whinmoor, Garforth & Swillington, Kippax & Methley and Temple Newsam wards)**

**Report author: Andy Booth 0113 37 88665**

**Date: 27 July 2021 For decision**

## **Community Committee Appointments 2021/2022**

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### **Purpose of report**

- 1 The purpose of this report is to note the appointment of Councillor P Grahame as Chair of the Community Committee for 2021/22 as agreed at the recent Annual Council Meeting, and also to invite the Committee to make appointments to those positions detailed in section 6 / the appendices.

### **Main issues**

#### **Noting Appointment of Community Committee Chair for 2021/22**

1. Members are invited to note the appointment of Councillor P Grahame as Chair of the Community Committee for 2021/22, as agreed at the recent Annual Meeting of Council.

#### **Appointments to Outside Bodies including Cluster Partnerships, Housing Advisory Panels and Local Care Partnerships**

2. Member Management Committee annually determines which Outside Bodies will be delegated to Community Committees for appointment. Attached at Appendix 1 is the current schedule of organisations as delegated to the Community Committee.
3. Most recently, Member Management Committee agreed in 2019 that appointments to Local Care Partnerships be delegated to Community Committees for determination.

## Appointments to Community Committee ‘Champions’

4. The Constitution requires that Community Committees appoint Member ‘Champions’ in several designated areas. Currently, these areas are: ‘Environment & Community Safety’; ‘Children’s Services’; ‘Employment, Skills & Welfare’; and ‘Health, Wellbeing & Adult Social Care’.

## Appointment to Corporate Parenting Board

5. In recent years Community Committees have been used as the appropriate body by which local Elected Member representatives are appointed to the Corporate Parenting Board.

## Schedule of Appointments

6. The Committee is invited to review the details in the table below together with the accompanying information which follows / is appended, and determine appoints for the 2021/22 municipal year:

<b>Organisation / Outside Body</b>	<b>No. of Places</b>	<b>Current Appointee(s)</b>
Cross Gates & District Good Neighbors	1	P Grahame
HOPE (Halton Moor & Osmondthorpe Project for Elders)	2	N Sharpe H Hayden
Neighbourhood Elders Team	1	M Harland
Outer South East Housing Advisory Panel	4 (1 per ward)	M Dobson P Grahame M Harland H Hayden
Garforth Cluster Partnership	1	S McCormack
Temple Newsam Learning Partnership	2	D Coupar H Hayden
Seacroft Manston Cluster Partnership	1	P Grahame
Brigshaw Co-Operative Trust Cluster	1	J Lewis
Garforth/Kippax/Rothwell LCP	1	M Harland
Crossgates LCP	1	Vacancy
York Road LCP	1	New appointment (Halton Moor)
Champions/Lead Members		
Environment & Community Safety	1	P Grahame
Children’s Services	1	H Hayden
Employment, Skills & Welfare	1	J Lennox
Health, Wellbeing & Adult Social Care	1	Vacancy



Corporate Parenting Board	1	H Hayden
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## Options

### Outside Bodies

7. The Community Committee is invited to determine the appointments to those Outside Bodies as detailed within the table at section 6 / the appendices. The Council's Appointments to Outside Bodies Procedure Rules can be made available to Members upon request, however, a summary of the rules can be found at sections 8-14:
8. The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder<sup>1</sup> either by reference to the constitution of the outside body concerned (if available), or in the light of any other circumstances as determined by the Community Committee. Such appointments would then be offered on this basis.
9. Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.
10. All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
11. Elected Members will fill all available appointments but it is recognised that Political Groups may not wish to take up vacancies which are made available to them. In such circumstances, vacancies will be notified to the Community Committee and agreement sought as to whether the vacancy will be filled.
12. A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles described above.
13. Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to Member Management Committee.
14. Please note, any appointments to those Outside Bodies detailed in the appendices / section 6 which are made by the Committee at today's meeting are subject to Member Management Committee approving at its first meeting of the municipal year, that arrangements for such appointments remain unchanged and that they continue to be made by this Community Committee.

### Local Housing Advisory Panels

15. Ward Members play an important role in helping HAPs undertake their activity; sharing wider Community Committee priorities, giving updates about key pieces of work or projects, helping HAPs establish their priorities and by sharing local

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<sup>1</sup> For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

knowledge about community or environmental issues. Council nominations also help HAPs consider every opportunity to join HAP funding resources with local Community Committee or other funding sources for the benefit of communities.

During 2021/22 HAPs continue to focus their interest and resources on supporting local community projects and activities in response to COVID-19, along with contributing to wider Best Council Plan priorities.

The Outer East Community Committee in their 2021/22 round of nominations, is therefore requested to:

- a. Nominate up to 1 Ward Member per Ward within the Outer South East HAP area
- b. To undertake the above on the basis that all nominations are for full members, with HAP voting rights.
- c. Take into account the number of Council homes in each Ward. For Wards with relatively few Council homes, nominations are sought on an optional basis (see Appendix 2)

### **Local Care Partnerships**

16. Local Care Partnerships (LCPs) bring health and care providers together with other partners and local communities to improve people's experience of care to be more personalised and joined up. The second purpose and to tackle the health inequalities that exist both within local communities and across Leeds. LCPS are aligned to Primary Care Network boundaries; NHS funded collaborations of GP practices working together locally to share resources and extend their offer. Further information on Local Care Partnerships and their current priorities can be found on their website <http://inspiringchangeleeds.org/local-care-partnerships/>

From July 2019 forwards Community Committee meetings agreed individual arrangements for representation from Members at Local Care Partnership meetings. Members raised that representation on LCPs could helpfully be aligned with the existing Community Committee Health Champion role for some committees, as well as consider how wider elected members were included. Community Committees recognised there were already good relationships in place between some Members and individual GPs but that the picture varied significantly from GP practice to GP practice.

In 2019 a number of LCPs were newly formed and others yet to come together. Proposals were put forward on a 'best fit' approach to membership, mapping the geography of LCPs to Community Committee boundaries. Appendix 3 captures this best fit.

All LCPs are now in place and meet on a regular (usually monthly) basis. During COVID these meetings have been virtual which has resulted in a greater breadth of partners being able to attend and contribute regularly. This includes participation by Members. LCPs have played a vital role in the local coordination of the COVID response. As we emerge from COVID it is likely that most LCP meetings will remain virtual with quarterly in person meetings to facilitate networking and strengthen relationships.

Members are an integral part of Local Care Partnerships and we are requesting that the links between Local Care Partnerships and Community Committees are retained

and strengthened. Community Committees are therefore requested to nominate members to the LCPs aligned to their Committee.

A key change in the Appendix from the 2019 position - There is a specific request from York Rd LCP for Member representation for the Halton Moor area. This Local Care Partnership has appreciated the local perspective brought by Members from Richmond Hill and Killingbeck but also has a significant population in Halton Moor registered with York Rd GPs.

### **Community Committee 'Champions'**

17. The Community Committee Champions role aims to provide a local “lead” perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:
  - To provide local leadership and champion the agenda at the Community Committee.
  - To represent the Community Committee at relevant meetings, forums and local partnerships.
  - To build links with key services and partners.
  - To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues.
  - To maintain an overview of local performance.
  - To consult with the Community Committee and represent local views as part of the development and review of policy.
18. As set out in the Constitution, the Community Committee is invited to appoint to the Community Lead Member roles detailed in section 6.
19. Given that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting 2 of the roles namely:
  - Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.
  - Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.

### **Corporate Parenting Board**

21. Under the Children’s Act 1989, all local Councillors are corporate parents, this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after).
22. Executive Board has previously agreed a clearer framework for the corporate parenting role in Leeds. This included establishing a core group of councillors with a special interest in leading the work on Corporate Parenting - the 'Corporate Parenting Board'. This core group includes representation from each of the 10 Community Committees and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children.

23. In February 2015, Executive Board approved a report that proposed a number of developments to enhance the Corporate Parenting Board, including a better link to the 'Care Promise' for looked after children and more regular involvement from senior leaders and partners both within and outside of the Council. The Board considers information including fostering services, residential care, looked after children's educational attainment and their voice and influence across the city. Representatives are asked to link back to local looked after children's issues through their Community Committee and champion the importance of effectively supporting those children. This is an important role within the overall framework of support and accountability for looked after children's services. The March 2015 Ofsted report for Leeds highlighted the positive benefits and impact of the Board's work.
24. The Community Committee is asked to appoint one representative to the Corporate Parenting Board for the duration of the 2020/21 municipal year. The Committee may consider it appropriate to combine the role with that of the Committee's Children's Services 'Champion'.
25. It should be noted that membership of the Corporate Parenting Board is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one Member (to ensure an even geographic spread), it is possible for additional Members to participate. Therefore, additional Members with a particular interest are advised to approach the Chair of the Corporate Parenting Board, or make the relevant officers aware.

### **Children's Services Cluster Partnerships**

26. Clusters are local partnerships that include, amongst others: the Children's Social Work Service, schools, governors, Police, Leeds City Council youth service, Youth Offending Service, Children's Centres, Housing services, third sector, health, local elected members and a senior representative from children's services. Local clusters are key to the Children & Families Trust Board partnership and delivery arrangements.
27. They aim to:
  - enable local settings and services to work together effectively to improve outcomes for children, young people and their families;
  - build capacity to improve the delivery of preventative and targeted services to meet local needs;
  - create the conditions for integrated partnership working at locality level;
  - promote the Children & Young People's Plan and the ambition of a child friendly city across the locality.
28. A "well-coordinated locality and cluster approach results in early identification and extensive work with families according to need." (Ofsted report, March 2015).
29. Clusters began life as extended services for schools and have grown to engage a wide range of partners who provide early help and early intervention and prevention. In April 2011, the Children & Families Trust Board and Schools Forum agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships, which included elected members as standing members of the governance group for each partnership.

30. Elected Members also sit alongside a senior leader (Local Authority Partner) from the Children's Services directorate to be part of the Council's representation on each cluster partnership.
31. In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children's Services Cluster partnerships to Community Committees. This was with the aim of establishing a clear formal link between those Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.

## **Corporate considerations**

### **d. Consultation and engagement**

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters.

### **e. Equality and diversity / cohesion and integration**

Both the Community Committee Champion roles and the Corporate Parenting role aim to champion, address and monitor issues arising in their respective fields, whilst also providing clear links with the relevant Executive Member, Council officers and partner agencies. As such, these roles would also look to address any equality, diversity, cohesion or integration issues arising in their specific areas.

Also, Council representation on Outside Bodies and Children's Services Cluster Partnerships will enable those appointed Members to act as a conduit in terms of promoting the Council's policies and priorities. As such, this would potentially include matters relating to equality, diversity, cohesion or integration.

### **f. Council policies and city priorities**

Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council's Policies and the Best Council Plan's 'Best City Priorities'.

### **g. Legal implications, access to information and call in**

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

If a Councillor is nominated to an Outside Body by the Council then that Councillor receives full indemnity from the Council. For example should someone attempt to take action against a Councillor personally in their role as a Council appointed trustee/director of an Outside Body; then the Council would cover the cost of defending the action against that Councillor, and if the action were successful the Council would cover any compensation which the Councillor had to pay. The only

exception to this is for “fraud, or other deliberate wrongdoing or recklessness”. The indemnity applies to a company, trust, or charity and whether a Councillor is nominated as a director or trustee. If a Member has not been nominated by the Council, then the indemnity will not apply, and the Member should check that the trust, company etc. has got appropriate insurance cover for its trustees/directors.

#### **h. Risk management**

In not appointing to those Outside Bodies listed within the report, there is a risk that the Council’s designated representation on such organisations would not be fulfilled.

### **Conclusion**

32. The Community Committee is asked to consider and determine the appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendix.

### **Recommendations**

33. The Community Committee is asked to consider and confirm appointments to those positions detailed in section 6 / the appendices, having regard to the Appointments to Outside Bodies Procedure Rules, as summarised in this report;
34. The Committee is also invited to note the appointment of Councillor P Grahame, as Chair of the Community Committee for the duration of 2021/22, as agreed at the recent Annual Meeting of Council.

### **Background information**

- None

**Community Committee Appointments to Outside Bodies (East Outer)**

Outside Body	Charity /Trust	No of Places	Review Date	No of places to review	Current appointees	Cllr Y/N	Review Period	Group
Cross Gates & District Good Neighbours Scheme	Yes	1	Jun-21	1	Councillor P Grahame	Y	Annual	Labour
HOPE (Halton Moor & Osmondthorpe project for Elders)	Yes	2	Jun-21	2	Councillor N Sharpe Councillor H Hayden	Y	Annual	Labour
Neighbourhood Elders' Team	Yes	1	Jun-21	1	Councillor M Harland	Y	Annual	Labour
Outer South East Local Housing Advisory Panel	No	4	Jun-21	4	M Dobson	Y	Annual	G&SI
					Councillor P Grahame	Y	Annual	Labour
					Councillor H Hayden	Y	Annual	Labour
					Councillor M Harland	Y	Annual	Labour
Garforth Cluster Partnership	No	1	Jun-21	1	Councillor S McCormack	Y	Annual	G &SI
Temple Newsam Learning Partnership	No	2	Jun-21	2	Councillor D Coupar	Y	Annual	Labour
					Councillor H Hayden	Y	Annual	Labour
Seacroft Manston Cluster Partnership	No	1	Jun-21	1	Councillor P Grahame	Y	Annual	Labour
Brigshaw Co-Operative Trust Cluster Partnership	No	1	Jun-21	1	Councillor J Lewis	Y	Annual	Labour
Swillington Educational Charity	Yes	1	Jun-22	1	Councillor S Field	Y	3 Years	G&SI

Garforth/Kippax/Rothwell LCP	No	1	Jun-21	1	Councillor M Harland	Y	Annual	Labour
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York Road LCP	No	1	Jun-21		Vacancy	Y	Annual	
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Crosgates LCP	No	1	Jun-21	1	Vacancy	Y	Annual	
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		15		14			15	
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Number of places	17
Places held pending review	15
Number of places to fill	16

Number of Members in the Committee Area	12	Percentage of Members on the Committee	Notional Places Allocated
Labour	9	75	11.25
Garforth & Swillington Independent	3	25	3.75
Independent	0	0	0.00
<i>Other to list</i>			
Total	12		15





Housing Advisory Panel	LCC Homes	Ward	LCC Homes
Inner East	6973	Burmantofts & Richmond Hill	4342
		Gipton & Harehills	2631
Inner North East	2978	Chapel Allerton	1893
		Moortown	484
		Roundhay	601
Inner North West	3671	Headingley & Hyde Park	490
		Little London & Woodhouse	1882
		Weetwood	1299
Inner South	6305	Beeston & Holbeck	2404
		Hunslet & Riverside	1791
		Middleton Park	2110
Inner West	8006	Armley	2662
		Bramley & Stanningley	2926
		Kirkstall	2418
Outer East	4306	Killingbeck & Seacroft	4306
Outer North East	2315	Alwoodley	1096
		Harewood	372
		Wetherby	847
Outer North West	3586	Adel & Wharfedale	631
		Guiseley & Rawdon	698
		Horsforth	877
		Otley & Yeadon	1380
Outer South	4140	Ardley & Robin Hood	875
		Morley North	922
		Morley South	1087
		Rothwell	1256
Outer South East	5369	Crossgates & Whinmoor	1844
		Garforth & Swillington	868
		Kippax & Methley	1122
		Temple Newsam	1535
Outer West	4955	Calverley & Farsley	715
		Farnley & Wortley	2512
		Pudsey	1728

(2020/21 Year End)

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Councillor Alignment to LCP areas

LCP		Suggested Community Committee Member Appointment
Seacroft, Cross Gates and York Road	Seacroft	Inner East
	York Road	Inner East and Outer East (Halton Moor and Cross Gates)
	Cross Gates	Outer East
LS25/26	Garforth/Kippax/Rothwell	Outer East
		Outer South
Central	Central	Inner North East
HATCH (Chapelton, Harehills, Richmond Hill & Burmantofts)	Chapelton	Inner North East
	Harehills, Richmond Hill and Burmantofts	Inner East
Wetherby	Wetherby	Outer North East
Holt Park and Woodsley		Inner North West
Leeds Student Medical Practice		Inner North West
Aireborough & Aire Valley	Otley and Yeadon	Outer North West
Middleton & Beeston		Inner South
Morley	Morley	Outer South
Armley	Armley	Inner West
	Bramley, Wortley & Middleton	Inner West and Outer West
West Leeds	Pudsey and Bramley	Outer West

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**Report of:** Head of Locality Partnerships

**Report to:** Outer East Community Committee

**Cross Gates & Whinmoor, Garforth & Swillington,**

**Kippax & Methley, Temple Newsam**

**Report author:** Senior Localities Officer – Bali Birdi

**Telephone:** 07712 214727

**Date:** Tuesday 27 July 21

**For Decision**

## Outer East Community Committee – Finance Report

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### Purpose of report

1. The report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2020/21. It also provides the committee with an update on organisations funded by the Community Committee and how their project delivery will be affected by the Coronavirus pandemic.

### Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.

5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Outer East Community Committee the CIL money for Allerton Bywater Parish Council, Great and Little Preston Council, Kippax Parish Council, Ledsham Parish Council, Ledston Parish Council, Micklefield Parish Council and Swillington Parish Council will be administered by each individual Parish Council, whereas monies for Cross Gates & Whinmoor, Garforth, Methley and Temple Newsam will be administered by the Outer East Community Committee.
9. It was agreed at Outer East Community Committee on the 2 October 18 that CIL monies for Cross Gates & Whinmoor, Garforth, Methley and Temple Newsam would be spent in the ward it was generated in
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of wellbeing and youth activity budgets and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Community Committee. Alongside the Committee, designated

officers have delegated authority from the Director of Communities and Environment to take such decisions.

14. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when the following 'minimum conditions' have been satisfied.
  - a) Consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
  - b) A delegated decision must have support from a majority of the Community Committee elected members represented on the committee (or in the case of funds delegated by a Community Committee to individual wards, a majority of the ward councillors), and;
  - c) Details of any decisions taken under such delegated authority will be reported to the next available Community Committee meeting for members' information.
15. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

#### **Wellbeing Budget Position 2020/21**

16. The total revenue budget approved by Executive Board for 2021/22 was £93,440 for the Outer East Community Committee. Table 1 shows a carry forward figure of £75,527.39 which includes underspends from projects completed in 2020/21. Allocated wellbeing projects in 2020/21 is £6063.00 and not yet completed. The total revenue funding available to the Community Committee for 2021/22 is therefore £162,904.39. A full breakdown of the projects approved or ring-fenced is available on request.
17. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.
18. The Community Committee is asked to note that so far, a total of £48,866.80 has been allocated to projects, as listed in Table 1.
19. The Community Committee is also asked to note that there is a remaining balance of £100,937.60 in the Wellbeing Revenue Fund.

20. A full breakdown of the projects is listed in Table 1 and is available on request.

**TABLE 1: Wellbeing revenue 2021/22**

	£				
<b>INCOME:21/22</b>	<b>£93,440.00</b>				
<b>Balance brought forward from previous year</b>	<b>£75,527.39</b>				
<b>Less projects brought forward from previous year 20/21</b>	<b>£6,063.00</b>				
<b>TOTAL AVAILABLE: 21/22</b>	<b>£162,904.39</b>				
<b>Area wide ring fenced projects</b>	<b>£</b>				
Small Grants- TBC	£4000				
Community Committee Public Engagement - TBC	£1500				
Tasking Team Initiatives - TBC	£5000				
Skips for Community Clean Ups - TBC	£2000				
Youth Summit - TBC	£600				
Total area wide ring-fenced projects	£13,100				
Remaining balance split equally across the wards	£149,804.39	£37,451.10	£37,451.10	£37,451.10	£37,451.10
		<b>Ward Split</b>			
<b>Ward Projects</b>	<b>£</b>	<b>Cross Gates &amp; Whinmoor</b>	<b>Garforth &amp; Swillington</b>	<b>Kippax &amp; Methley</b>	<b>Temple Newsam</b>
CCTV monitoring costs (£1k per camera) -TBC	£12,000.00	£3,000.00	£4,000.00	£2,000.00	£3,000.00
Christmas Lights Switch On Events, Motifs & Trees - TBC	£33,510.00	£13,800.00	£12,000.00	£7,210.00	£500.00
Garforth Main Street Bench	£1,060.00		£1,060.00		
Midsummer Night's Showcase	£500.00				£500.00
Kippax Defibrillators				£1,796.80	
<b>Totals</b>	<b>£48,866.80</b>	<b>£16,800.00</b>	<b>£17,060.00</b>	<b>£11,006.80</b>	<b>£4,000.00</b>
<b>Total spend: Area wide + ward projects</b>	<b>£61,966.80</b>				
<b>Balance remaining (Total/Per ward)</b>	<b>£100,937.60</b>	<b>£20,651.10</b>	<b>£20,391.10</b>	<b>£26,444.30</b>	<b>£33,451.10</b>



## Projects for consideration and approval

### Wellbeing Budget 2021/22

The following projects are presented for Members' consideration:

**21. Project Title:** Small Grants

**Total Project Cost:** £4,000 TBC

**Amount Proposed** £4,000 Wellbeing

**Wards covered:** Cross Gates & Whinmoor, Garforth & Swillington, Kippax & Methley, Temple Newsam.

#### **Community Committee Plan Priorities/Objectives**

Best City For Communities

Best City For Children & Young People

Best City For Health & Wellbeing

**22. Project Title:** Community Committee Public Engagement

**Total Project Cost:** £1,500 TBC

**Amount proposed** £1,500 Wellbeing

**Wards covered:** Cross Gates & Whinmoor, Garforth & Swillington, Kippax & Methley, Temple Newsam.

#### **Community Committee Plan Priorities/Objectives**

Best City For Communities

Best City For Children & Young People

Best City For Health & Wellbeing

**23. Project Title:** Tasking Team Initiative

**Total Project Cost:** £5,000 TBC

**Amount proposed** £5,000 Wellbeing

**Wards covered:** Cross Gates & Whinmoor, Garforth & Swillington, Kippax & Methley, Temple Newsam.

#### **Community Committee Plan Priorities/Objectives**

Best City For Communities

Best City For Children & Young People

Best City For Health & Wellbeing

**24. Project Title:** Skips for Community Clean Ups

**Total Project Cost:** £2,000 TBC

**Amount proposed** £2,000 Wellbeing

**Wards covered:** Cross Gates & Whinmoor, Garforth & Swillington, Kippax & Methley, Temple Newsam.

#### **Community Committee Plan Priorities/Objectives**

Best City For Communities

Best City For Children & Young People

25. **Project Title:** CCTV Monitoring Costs £1K per camera

**Total Project Cost:** £12,000 TBC

**Amount proposed** £12,000 Wellbeing

**Wards covered:** Cross Gates & Whinmoor, Garforth & Swillington, Kippax & Methley, Temple Newsam.

**Community Committee Plan Priorities/Objectives**

Best City For Communities

Best City For Children & Young People

Best City For Health & Wellbeing

26. **Project Title:** Christmas lights switch on events, motifs & trees

**Total Project Cost:** £33,510.00 TBC

**Amount proposed** £33,510.00 Wellbeing

**Wards covered:** Cross Gates & Whinmoor, Garforth & Swillington, Kippax & Methley, Temple Newsam.

**Community Committee Plan Priorities/Objectives**

Best City For Communities

Best City For Children & Young People

Best City For Health & Wellbeing

27. **Project Title:** Youth Summit

**Total Project Cost:** £600 TBC

**Amount proposed** £600 Wellbeing

**Wards covered:** Cross Gates & Whinmoor, Garforth & Swillington, Kippax & Methley, Temple Newsam.

**Community Committee Plan Priorities/Objectives**

Best City For Communities

Best City For Children & Young People

Best City For Health & Wellbeing

28. **Project title:** Grit Bin Refills

**Name of Group or Organisation:** Highways

**Total Project Cost:** £322.48

**Amount Requested from Wellbeing 21/22 Budget:** £322.48

**Wards Covered:** Cross Gates & Whinmoor

**Summary:** Grit Bin Refills.

**Community Committee Plan Priorities/Objectives:**

Best City for Health & Wellbeing

29. **Project title:** Grit Bin Refills  
**Name of Group or Organisation:** Highways  
**Total Project Cost:** £1064.04  
**Amount Requested from Wellbeing 21/22 Budget:** £1064.04  
**Wards Covered:** Kippax & Methley

**Summary:** Grit Bin Refills.

**Community Committee Plan Priorities/Objectives**

Best City for Health & Wellbeing

30. **Project title:** Grit Bin Refills  
**Name of Group or Organisation:** Highways  
**Total Project Cost:** £322.48  
**Amount Requested from Wellbeing 21/22 Budget:** £322.48  
**Wards Covered:** Garforth & Swillington

**Summary:** Grit Bin Refills.

**Community Committee Plan Priorities/Objectives**

Best City for Health & Wellbeing

31. **Project title:** Grit Bin Refills  
**Name of Group or Organisation:** Highways  
**Total Project Cost:** £483.72  
**Amount Requested from Wellbeing 21/22 Budget:** £483.72  
**Wards Covered:** Temple Newsam

**Summary:** Grit Bin Refills

**Community Committee Plan Priorities/Objectives**

Best City for Health & Wellbeing

**32. Project title:** Halliday Court Fencing & Benches Scheme  
**Name of Group or Organisation:** Housing Leeds  
**Total Project Cost:** £10,691  
**Amount Requested from Wellbeing 21/22 Budget:** £10,691  
**Wards Covered:** Garforth & Swillington

**Summary:** Halliday Court is a Retirement Life complex based in Garforth with 51 residents

To the front area of Halliday Court is a communal seating area and greenspace for the use of residents. Most recently this area has seen an increase in use by non-residents and local youths causing some level of ASB and nuisance for these older residents.

In an effort to try and combat this, the proposal is to install 42 meters of 1.2mtr high metal bow top fencing, as well as replace some old damage benches 5 in total.

All residents at Halliday Court have received a consultation letter outlining this work with no objections received.

### **Community Committee Plan Priorities/Objectives**

Best City for Communities  
Best City for Children & Young People  
Best City for Health & Wellbeing

**33. Project title:** Leeds Money Buddies  
**Name of Group or Organisation:** Burmantofts Community Projects  
**Total Project Cost:** £16,454  
**Amount Requested from Wellbeing 21/22 Budget:** £10,876  
**Wards Covered:** Cross Gates & Whinmoor, Temple Newsam

**Summary:** Money Buddies provide a handholding, empowerment, emergency debt advice and financial capability service to the public. This **stabilises** their finances, maximises their income, improves their money skills and develops confidence with money and improves their well-being.

Funding is for 2 Money Buddies as follows and at request of Area Committee\*

- One Money Buddy at Osmondthorpe Community Hub
- One Money Buddy at Swarcliffe Housing Office

The number of sessions attended will be 29 per centre should the service start week commencing July 19. Each session is for half a day 9-12pm or 1-4pm. The team will ensure that they will do everything possible to ensure that there is no gap in service provision, by training volunteers to become Money Buddies and they may attend sessions as part of their training programme. To access the service, clients can self-refer/ be referred by partners. The grant will contribute to the management, supervision, training, support and employment of the Money Buddy. The service is open to all residents from across the city to attend the sessions. The minimum number of clients seen in 1 session is 2 clients.

### **Community Committee Plan Priorities/Objectives**

**Best City For Business** – Provides opportunities for people to get jobs or learn new skills for example - through volunteering

## **DDN**

34. Since the last Community Committee on 9th March 21, there has been the following projects approved by DDN.

Garforth Main Street Bench - Wellbeing, Date of DDN -1/4/21

Midsummer Night's Showcase - Wellbeing, Date of DDN -17/6/21

WLAC Outer East Activity Programme - YAF, Date of DDN – 23/3/21

Breeze Summer Events - YAF, Date of DDN - 10/6/21

Leeds Rhinos - YAF, Date of DDN - 17/6/21

Garforth Litter Bins - Capital, Date of DDN – 29/4/21

Garforth SIDS - Capital, Date of DDN - 22/6/21

Garforth Barley Hill - CIL, Date of DDN -1/4/21

Kippax Defibrillators – Wellbeing, Date of DDN – 7/7/21

## **Declined Projects**

35. Since the Community Committee on 9 March 21, the projects have been declined are:

a) Additional Area Resource for Outer East.

## Youth Activities Fund Position 2021/22

36. The total revenue budget approved by Executive Board for 2021/22 was £50,760 for the Outer East Community Committee. Table 1 shows a carry forward figure of £60,326.33 which includes underspends from projects completed in 2020/21. Allocated wellbeing projects in 2020/21 is £24,833.60 and not yet completed. The total revenue funding available to the Community Committee for 2021/22 is therefore £86,252.73. A full breakdown of the projects approved or ring-fenced is available on request.

37. The Community Committee is also asked to note that there is a remaining balance of £56,854.73 in the Youth Activity Fund.

38. A full breakdown of the projects is available on request.

**TABLE 2: Youth Activities Fund 2021/22**

	£
<b>INCOME:21/22</b>	<b>£50,760.00</b>
<b>Balance brought forward from previous year</b>	<b>£60,326.33</b>
<b>Less projects brought forward from previous year 20/21</b>	<b>£24,833.60</b>
<b>TOTAL AVAILABLE: 21/22</b>	<b>£86,252.73</b>

Ward Projects	£	Ward Split			
		Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
<b>Total available budget for 21/22</b>	<b>£86,252.73</b>	<b>£21,563.19</b>	<b>£21,563.19</b>	<b>£21,563.19</b>	<b>£21,563.19</b>
WLAC – Outer East Activity Programme	£6,800.00	£1,700.00	£1,700.00	£1,700.00	£1,700.00
Breeze Summer Events	£14,598.00	£3,649.50	£3,649.50	£3,649.50	£3,649.50
Leeds Rhinos	£8,000.00	£2,000.00	£2,000.00	£2,000.00	£2,000.00
<b>Totals</b>	<b>£29,398.00</b>	<b>£7,349.50</b>	<b>£7,349.50</b>	<b>£7,349.50</b>	<b>£7,349.50</b>
<b>Balance remaining (Total/Per ward)</b>	<b>£56,854.73</b>	<b>£14,213.69</b>	<b>£14,213.69</b>	<b>£14,213.69</b>	<b>£14,213.69</b>

## Small Grants Budget 21/22

39. At the last Community Committee ward members approved a small grants budget of £4,000. There is currently a remaining balance of £3,492.65 detailed in Table 3.

**TABLE 3: Small Grants 2021/22**

Ward Projects	£	Ward Split			
		Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
<b>Total available budget for 21/22</b>	<b>£4,000.00</b>				
PHAB Club	£507.35	£84.56	£84.56		£338.24
<b>Balance Remaining</b>	<b>£3,492.65</b>	£84.56	£84.56		£338.24

## Skips Budget 2021/22

40. At the last Community Committee ward members approved a small skips budget of £2,000.

There is currently a remaining balance of £1,597.84 detailed in Table 4.

**TABLE 4: Skips 2021/22**

Ward Projects	£	Ward Split			
		Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
<b>Total available budget for 21/22</b>	<b>£2,000.00</b>				
Growing Zone	£162.18			£162.18	
Incredible Edible	£239.98		£239.98		
<b>Balance Remaining</b>	<b>£1,597.84</b>		<b>£239.98</b>	<b>£162.18</b>	

## Tasking Budget 2021/22

41. At the last Community Committee ward members approved a tasking budget of £5,000.

There is currently a remaining balance of £5,000.00 detailed in Table 5.

**TABLE 5: Tasking 2021/22**

Ward Projects	£	Ward Split			
		Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
<b>Total available budget for 21/22</b>	<b>£5,000.00</b>				
<b>Balance Remaining</b>	<b>£5,000.00</b>	<b>£1,250.00</b>	<b>£1,250.00</b>	<b>£1,250.00</b>	<b>£1,250.00</b>

## Capital Budget 2021/22

42. The Outer East Community Committee has a capital budget of £84,406.00 available to spend, as a result of new capital injections. Members are asked to note the capital allocation broken down by ward and summarised in Table 6.

**TABLE 6: Capital 2021/22**

	OE (£)	Ward split			
		Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
Remaining Balance March 2019	£73,383.11	£16,780.28	£13,968.28	£23,567.28	£19,067.27
Injection March 2019	£12,245.89	£3,061.47	£3,061.48	£3,061.47	£3,061.47
Starting Position 2019-2020	£85,629.00	£19,841.75	£17,029.76	£26,628.75	£22,128.74
Injection November 2019	£3,200.00	£800.00	£800.00	£800.00	£800.00
Underspend from 2018-2019	£300.00	£300.00			
Total with November Injection 2019-2020	£89,129.00	£20,941.75	£17,829.76	£27,428.75	£22,928.74
Ninelands	£2,090.00		£2,090.00		
Chippies Quarry	£300.00	£300.00			
Cross Gates Whinmoor Ward Litter Bins	£2,100.00	£2,100.00			
Kippax Baths Fencing	£6,065.00			£6,065.00	
Injection March 2020	£9,600.00	£2,400.00	£2,400.00	£2,400.00	£2,400.00
Injection September	£1,100.00	£275.00	£275.00	£275.00	£275.00
<b>Remaining balance 2020-21</b>	<b>£89,274.00</b>	<b>£21,216.75</b>	<b>£18,414.76</b>	<b>£24,038.75</b>	<b>£25,603.74</b>
Injection March 2021	£11,400.00	£2,850.00	£2,850.00	£2,850.00	£2,850.00
<b>Starting position 2021-22</b>	<b>£100,674.00</b>	<b>£24,066.75</b>	<b>£21,264.76</b>	<b>£26,888.75</b>	<b>£28,453.74</b>
Garforth Litter Bins	£2,268.00		£2,268.00		
Garforth SIDS	£14,000.00		£14,000.00		
<b>Remaining Balance</b>	<b>£84,406.00</b>	<b>£24,066.75</b>	<b>£4,996.76</b>	<b>£26,888.75</b>	<b>£28,453.74</b>



## Community Infrastructure Levy (CIL) Budget 2021/22

43. The Community Committee is asked to note that there is now £201,429.49 total available to the Outer East Community Committee. Members are asked to note the CIL allocation broken down by ward and summarised in Table 7.

**TABLE 7: Community Infrastructure Levy (CIL) 2021/22**

	<b>OE (£)</b>	<b>Cross Gates &amp; Whinmoor</b>	<b>Garforth &amp; Swillington</b>	<b>Kippax &amp; Methley</b>	<b>Temple Newsam</b>
<b>Budget as of April 20</b>	£108,938.38	£35,392.36	£58,918.66		£14,627.36
<b>Injection 1</b>	£93,654.93	£15,775.33	£73,152.18	£696.56	£4,030.86
<b>Injection 2</b>	£3,104.04	£0.00	£3,104.04	£0.00	£0.00
<b>Balance Remaining 20-21</b>	<b>£205,697.35</b>	<b>£51,167.69</b>	<b>£135,174.88</b>	<b>£696.56</b>	<b>£18,658.22</b>
Garforth Barley Hill	<b>£4,267.86</b>		<b>£4,267.86</b>		
<b>Balance Remaining 21-22</b>	<b>£201,429.49</b>	<b>£51,167.69</b>	<b>£130,907.02</b>	<b>£696.56</b>	<b>£18,658.22</b>

### Corporate Considerations

### Consultation and Engagement

44. The Community Committee has previously been consulted on the projects detailed within the report.

### Equality and Diversity/Cohesion and Integration

45. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

### Council Polices and City Priorities

46. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

### Resources and Value for Money

47. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

## **Legal Implications, Access to Information and Call In**

48. There are no legal implications or access to information issues. This report is not subject to call in.

## **Risk Management**

49. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

## **Recommendations**

50. Members are asked to consider/approve

- a. Details of the Wellbeing Budget position (Table 1) (paragraph 20)
- b. Wellbeing proposals for consideration and approval (paragraph 21 - 33)
- c. Details of the projects approved via Delegated Decision (paragraph 34)
- d. Details of the Youth Activities Fund (YAF) position (Table 2) (paragraph 38)
- e. Details Of Small Grants (Table 3) (paragraph 39)
- f. Details of Skips (Table 4) (paragraph 40)
- g. Details of Tasking Budget (Table 5) (paragraph 41)
- h. Details of the Capital Budget (Table 6) (paragraph 42)
- i. Details of the Community Infrastructure Levy Budget (Table 7) (paragraph 43)



**Report of:** Head of Locality Partnerships

**Report to:** Outer East Community Committee

**Cross Gates & Whinmoor, Garforth & Swillington,**

**Kippax & Methley, Temple Newsam**

**Report author:** Senior Localities Officer - Bali Birdi

**Tel: 07712 214727**

**Date:** Tuesday 27 July 21

**For Information**

## **Outer East Community Committee - Update Report**

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### **Purpose of report**

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.
3. To make nominations to each of the Outer East Community Committee Sub Groups for (2021/22).

## Main issues

4. Members will have considered Appointments to Outside Bodies and Community Champions elsewhere on the Community Committee agenda. Members are now asked to make nominations to each of the Outer East Community Committee Sub Groups for 2021/22. The 2020/21 representatives are shown below:

Sub Group	Number of places	Current appointees	Community Committee Champion
<b>Children &amp; Families</b>	4	Cllr H Hayden (TN) - Chair Cllr M Midgley (K & M) Cllr P Gruen (C & W) Cllr S Field (G & S)	Cllr H Hayden

Sub Group	Number of places	Current appointees	Community Committee Champion
<b>Environment</b>	4	Cllr P Grahame (C & W) - Chair Cllr M Harland (K & M) Cllr N Sharpe (TN) Cllr S McCormack (G & S)	Cllr P Grahame

5. Members are invited to nominate representatives for each of the Outer East Community Committee Sub Groups.

## Children and Families: Champion – TBC

6. The Outer East YAF Consultation report provides the Outer East Community Committee with background and context on the decision to not have a Youth Summit in 2020/21. It provides the Outer East Community Committee with an update on the Youth Activity Fund consultation with children and young people. The consultation aims to inform the Community Committee's Youth Activity Fund spend for the 2021/22 financial year. It also provides reflections from the last year as a result of the COVID-19 pandemic and the challenges that this has presented Community Committees, the Communities Team and youth activity providers. Given that we went in to a new national lockdown in December 2020 and that schools were closed at least until the 8th March 2021, the reality of the Youth Summits going ahead, albeit in a virtual format, were no longer realistic and the Communities Team were contacted by a number of Children's Champions regarding this matter.

After seeking advice from colleagues in Children's Services, the Executive Member for Communities agreed a proposal to postpone the Youth Summits. As the virtual Youth Summits could not be delivered before the end of the 2020/21 financial year, the Communities Team proposed that we would produce an online consultation survey on budget spend priorities with children and young people.

The Youth Activity Fund consultation survey was promoted from Monday 11<sup>th</sup> January 2021 until Friday 30<sup>th</sup> April, giving young people over three and a half months to provide feedback via the survey.

As the consultation survey ended on the 30<sup>th</sup> April this gave the Community Committee Team time to analyse the survey data & get reports ready for the summer committee meetings. The feedback however can also feed in to any Children's & Families Sub Group meetings that take place, in order to inform the committee's Youth Activity Fund spend.

The Outer East Community Committee received 122 survey responses to the Youth Activity Fund survey. All of these were completed via the online consultation survey.

### **Youth Activity Fund Consultation Survey Recommendations**

The consultation surveys submitted by young people in the Outer East Community Committee area suggest the following Youth Activity Fund priorities for 2021/22:

- Youth activities on offer in venues such as community centres, youth clubs and sport centres as well as activities delivered outdoors.
- Majority of provision taking place regularly after school, and also on weekends.
- Ensure the activities are inclusive of friendship groups, offer opportunities for learning and creativity, and are supported by good quality staff.
- Popular activities choices included:

1. Sport
  2. Outdoor Activities
  3. Arts & Craft
  4. Coding Minecraft
- (Other activities mentioned: Football, Dodgy Ball, and Lego)
5. Youth Clubs
  6. Music
  7. Dance
  8. Drama
  9. Cooking
  10. D J Music

It is recommended that any projects funded by the Outer East Community Committee from the Youth Activity Fund focus on these themes and activities in 2021/22.

It is also recommended that the Communities Team arrange a physical Youth Summit (maybe to incorporate a virtual element) this financial year, 2021/22. This will inform the Youth Activity Fund spend for 2022/23.


A separate Outer East Community Committee **YAF Consultation Report**, along with **Appendix 1 YAF Infographic** have been produced to provide the committee with further details on the approach, consultation, and results of the Outer East Youth Survey.

## Breeze – Update



### *Breeze Background*

*Breeze*<sup>TM</sup>

- Breeze is a well-known and recognised brand set up by Leeds City Council (LCC) for young people (0 to 19 years) Breezecard –
- Over 168,000 members. Current email database over 46,000.
- Breezeleeds.org – What's on website for young people in Leeds
- Social Media presence
-  16,175  6038  1526
- Breeze Events on Tour / Mini Breeze – summer festival style events approx. 20,000 yp over the Summer
- Support for international events including World Triathlon / Tour de Yorkshire
- Breeze Friday & Saturday Night Project – drop in youth club style activities in leisure centres
- Breeze Healthy Holiday Camps – 10 holiday activity camps across the City
- Breeze has Talent – young talent competition

## Moving Forward

**Breeze**

- Breezecard has traditionally been a free card since 2000, it has given discount at leisure centres, council leisure facilities, acts as a junior library card, and gives free access to Breeze summer events.
- Over the last 6 months we have carried out consultation across the city and engaged a Leeds based Branding company to look at Breeze and what it is as a brand and what direction it needs to take now to continue to be a strong recognised Brand for young people and families in Leeds.
- To make that next step to improve the offer of the card, move to smart mobile technology , an annual fee of £5 per year (whilst still free to those economically disadvantaged) will now be introduced.
- The existing offers and discounts for Breezecard are limited and with little resources allocated to it, public perception of the card shows there is minimal value to it other than leisure centre discounts and access to Breeze summer events.
- The introduction of a fee based membership will be based on feedback from young people and their parents who have indicated an appetite for an extended offer which will be made accessible through a new website and app and a refreshed communication strategy to deliver the comprehensive offer.
- The Breeze card will now become the Breeze Pass

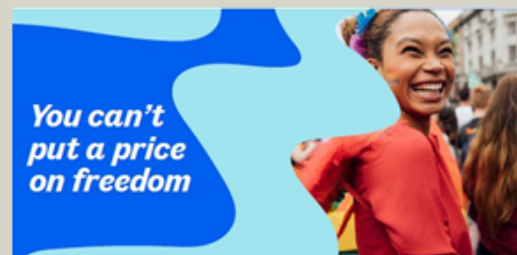


## Breeze Background

**Breeze**

To make Leeds the best city for young people to grow up in by giving all children and young people access to a rich and far-reaching programme of diverse cultural and sporting activities through a range of free, discounted and VIP access to services.

**“Freedoms a Breeze”**



## Breeze Background



- Provide opportunities for all children and young people to access quality activities by working with cultural, sporting and commercial leisure sectors in Leeds to offer discounted or free access to services and activities with a Breeze Leeds membership.
- To move to a digital by default membership with better connection through an app (Physical cards will still be available)
- Remove barriers for those most vulnerable and in need, to ensure all young people can access Breeze membership benefits in an inclusive and equitable way.
- Offer engaging, accessible and easy to use communication channels with information about membership benefits, discounts, Breeze events as well as other services from partners across the city.
- Ensure young people are consulted with and are at the heart of what we do, offering them the opportunity to shape and develop the cultural and sporting offer in Leeds.

## The Offer



- Feedback from the public consultation identified the following offers that young people and parents would want to see to make becoming a member attractive.

So we can develop the Breezecard offer, what would you value as a member?

		Response Percent	Response Total
1	Sport	59.55%	393
2	Cinema	66.82%	441
3	Food	58.18%	384
4	Theatre	74.09%	489
5	Summer Events	72.42%	478
6	Concerts	66.67%	440
7	Festivals	55.70%	368
8	Discounts in shops	46.82%	309
9	Other (please specify):	6.21%	41
		answered	660
		skipped	36



## What you can offer as a Pass Perk



- Annual standard offer
- Month – these offers will not have any time limits but will run for a set month
- Time-limited offer, ie holiday time, evenings, quieter times, weekends only, for a specific time frame
- VIP experience – get a free drink with X, back stage tour etc,
- Early bird ticketing offer
- Competition prizes

## What we can offer you



### Offers

- Feature of the month – these are for strong offers that have limited restrictions, mentioned 3 times in one month
- Young people reviews – we will send a family or some young people to do a video review of your attraction to be featured on TikTok and Instagram Reels

### Newsletters

- Monthly newsletters
- Perk of the month gets prominent position
- 3 additional perks mentions
- Link to full pass perks listings

### Website and app

- All offers listed in the Pass Perks section
- New offers will get homepage mention for 1 month
- Selected Perk of the month will stay on home page for 1 month
- Push notifications to all app users for new offers
- Provide analytics to show user analytics the Breeze Pass is being used

## Next steps...



If you are interested in being a Pass Perks Partner and would like to know more about how it can benefit your business please contact

[Andrew.Cartwright@leeds.gov.uk](mailto:Andrew.Cartwright@leeds.gov.uk)

For more information



### The Vision:

7. The vision for Breeze Membership is to give all children and young people in Leeds access to a wide range of rich and diverse cultural and sporting activities through a range of free, discounted and VIP access to services, to make Leeds the best city for young people to grow up in.

### The Aims:

8. Providing opportunity for all children and young people to access quality provision by working with cultural, sporting and commercial leisure sectors in Leeds to offer discounted or free access to services and activities with a Breeze Leeds membership.
9. Removing barriers for those most vulnerable and in need, to ensure all young people can access Breeze membership benefits in an inclusive and equitable way.
10. Offering engaging, accessible and easy to use communication channels with information about membership benefits, discounts, Breeze events as well as other services from partners across the city.
11. Ensuring young people are consulted with and at the heart of what we do, offering them the opportunity to shape and develop the cultural and sporting offer in Leeds.

### The Strategy:

12. To introduce a paid annual membership to Breeze, to add value and credibility to the scheme.
13. To offer a free membership to children on free school meals.
14. Re-brand the membership to position it as a new product but maintain links with the quality recognition of the events and services provided by Breeze.

15. To engage with council services and the commercial sector to secure discounts (annual and seasonal) or exclusive VIP offers (early bird ticketing, VIP packages) in areas of:
  - Family and young people leisure venues
  - Visitor attractions and museums
  - Leisure centres and sporting facilities
  - Cinemas and theatres
  - Play Centres
  - Holiday events and activities
  - Sporting events (Leeds United and Leeds Rhinos)
  - Concerts and festivals
  - Shops
  - Food venues
16. Redevelop the website to support the new brand and its offer and sign up, to ensure it is engaging and attractive to the target audience.
17. Develop an app to support the membership along with push notifications of new offers and promotions.
18. Devise a successful 'launch' marketing campaign through schools, digital platforms and through cultural and sporting venues.
19. Develop a full communication strategy to continually support the services provided by the membership to be focused on social media and digital communications.
20. To establish a young people's project team to be able to continually consult and support development of Breeze and all its services.

## **Environment & Community Safety: Champion TBC**

### **21. Leeds Anti-Social Behaviour Team (LASBT)**

#### **Cross Gates & Whinmoor**

Leeds Anti-Social Behaviour Team Officers have been working together with Local Councillors, Housing, local residents, West Yorkshire Police and Youth Services to address issues.

#### **Garforth & Swillington**

There are 7 cases in this ward area, there are no trends in relation to these cases and no specific issues to report on at this time.

#### **Kippax & Methley**

There are 7 cases within the ward, these cases relate mainly to noise nuisance within private dwellings.

## **Temple Newsam**

The LASBT East team continues to work largely from home and utilises our risk assessments to enable visits, letter drops, door knock, noise seizures, serving papers, as required. A return to a mixture of home working and office based work is expected from late June onwards.

There are currently have 43 active cases in the ward, the majority are on the Halton Moor estate. There are a number of other cases related to the aforementioned violent disorder which are reliant on the criminal proceedings.

The "KICKS" programme to look at encouraging more young people.

## **Cleaner Neighbourhoods**

### **22. Cross Gates & Whinmoor, Temple Newsam**

The team are currently having to share resources across the whole of the East CNT due to some staff leaving through ELI, long term sickness and holidays. Some recruitment is taking place to fill these vacancies.

The team are actively removing reported fly tips, some of the ginnels have been cut back.

All team members are responsible the housing estates requests for service this includes litter-picking, bin emptying, fly-tip removal and raising their own proactive referrals. Halton Moor estate is still visited twice weekly as agreed with partners to remove fly tips and litter pick. The team took part in a week of action organised by West Yorkshire Police on the Halton Moor Estate, proactively removing any waste that had been discarded on the estate.

The team are still leaving some fly-tips in situ for a few days then putting environmental hazard tape on them. Hopefully this will discourage people from just leaving their waste out and expecting LCC to remove this.

The volunteer litter picking groups are doing an excellent job across Cross Gates & Whinmoor and Temple Newsam wards.

### **23. Garforth & Swillington, Kippax & Methley**

The Pandemic has placed a great pressure on the service through a significant reduction in operational numbers and restrictions in practices with increased Health and Safety protocols. Despite this the service has maintained a 7 day service ensuring all proactive and reactive work is completed. The team are currently looking into the bin provision and have put 10 new bins into the area.

The service is working with the Community Groups such as Garforth Wombles and In Bloom groups in all areas and have just completed a clean-up with the residents of Ledston.

The team are also working with Local Farms to try and prevent fly tipping quicker in our more rural areas and will also be commencing late in Summer with the Recycle on the Go bins trial which have been a success in the City Centre.

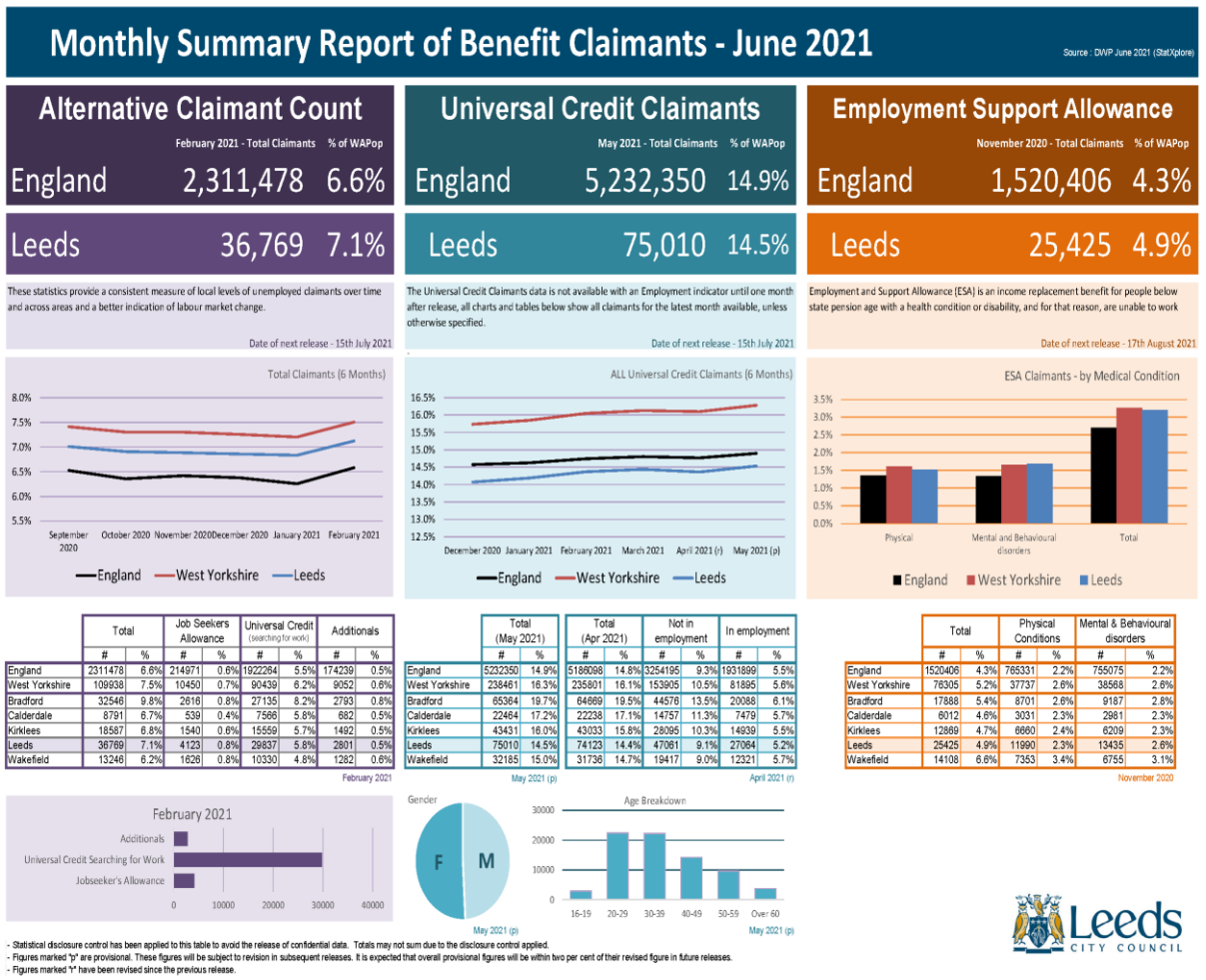
The team has also been dealing with an increased number of reported abandoned vehicles due to the current climate of people being unable to travel to their normal place of work, having access to repair centres and financial constraints.

Since Covid 19 there has been an increase service with regards to smoke nuisance complaints due to people being at home more, and spending time in their gardens.

Now the summer months are upon us there has been an increase with regards to overgrown vegetation encroaching onto the highway, some issues are addressed by LCC staff but where the vegetation comes from private property the tenant is first written to and asked to cut back the vegetation before any enforcement action is taken.

## Employment, Skills & Welfare: Champion - TBC

24. The report from employment and skills is received 6 monthly.



## 25. Health and Wellbeing & Adult Social Care: Champion TBC

Want to know more sessions (WTKM) – Leeds Public Health Resource Centre  
 The Want to Know More sessions are run by the LCC Public Health Resource Centre. A list of current sessions on offer are listed below;

- ❖ Gambling, Gaming and Young People.
- ❖ Post Covid-19 Syndrome.
- ❖ Frailty
- ❖ Child Accident Prevention

Sessions are also being run on vaccination hesitancy and these can be requested as required.  
 If there is a session of interest but the date is not convenient there is a facility to watch the session at a later date as they are all recorded and available as online content.

For full details, times and dates please follow this link;  
<https://www.leeds.gov.uk/phrc/public-health-training/want-to-know-more-sessions>

Covid-19 General Briefing  
**Key Messages:**

As Leeds moves towards the cessation of government lockdown regulations in a steady and staged manner it is still important that local residents adhere to government advice and regulations. Please continue to follow the advice below.

What you can and cannot do during the national lockdown.

<https://www.gov.uk/guidance/national-lockdown-stay-at-home#summary-what-you-can-and-cannot-do-during-the-national-lockdown>

Vaccinations in Leeds.

When local residents are called for their vaccination it is extremely important they attend to help reduce infection rates within Leeds so we can return to a normal life as soon as possible.

If any local community members have any fears or anxiety about receiving the vaccination they can talk to their local doctor, health professional, LCC Public Health officer or visit these approved information site.

[Coronavirus \(COVID-19\) vaccine - NHS \(www.nhs.uk\)](https://www.nhs.uk)

<https://www.leedscg.nhs.uk/health/coronavirus/covid-19-vaccine/>

## **Housing**

### **26. Halton Moor and Swarcliffe**

#### **Voids Levels (empty properties)**

There has been a recent change in the Lettings Team Management areas of Garforth, Kippax, Swarcliffe, Osmondthorpe and Halton Moor. Swarcliffe, Halton Moor and Osmondthorpe will be managed by one Lettings Team Leader and Housing Assistants. Garforth and Kippax, with the addition of Rothwell will be managed by another Lettings Team Leader and Housing Assistants. This is a positive change. It will reduce the pressure of such a large lettings area on one team. It will also help facilitate more intensive work into the challenges on all areas. The impact of the change in areas is yet to be felt for Swarcliffe, Halton Moor and Osmondthorpe.

There has been a high number of ready to lets and the back log from covid is still being felt. Demand is high in all remaining areas and especially for houses. Sheltered complexes such as Sherburn Court and Naburn Court have proved difficult to let due to lack of demand. Some properties on Halton Moor due to antisocial behaviour have also proved difficult to let. This is being dealt with by LASBT and the Police. There are still concerns over property condition and disrepair in Halton Moor/Osmondthorpe.

Since April 2021 the number of properties let are as follows;

Swarcliffe/Whinmoor – 27

Halton Moor/Osmondthorpe – 10

Total - 37

The emergency lettings panel still operates on a citywide basis to try and help those in temporary accommodation or homeless to be rehoused.

#### **Income Collection**

Swarcliffe collected 99.66% of rent, this was an improvement from the previous year. There has been a significant decrease in arrears overall, despite the challenges caused by tenants impacted by furlough, redundancy, covid related sickness and those that are self-employed not achieving the same the level of income.

Halton Moor collected 95.67 % of rent, this was a slight reduction of 02% on the previous year which was an achievement given the challenges faced during the pandemic and the team has worked tirelessly to achieve this.

The team are working closely with our tenants to maximise their income and any support they need, and have achieved this by referring through to Benefit Advisors, assisting with Discretionary Housing Payments in acute cases and involving third party support agencies.

Referrals continue to be made to Leeds Credit Union for tenants who would benefit from budgeting accounts and have recently invited Better Leeds to a team meeting to go through the debt advice they offer and how they can support individuals.

### **Annual Tenancy Check-in**

The new Annual Tenancy Check In programme was launched on the 7<sup>th</sup> June which differs slightly from the previous annual home visit programme. The staff will be checking in with tenants in three different ways – an online check in, a telephone contact or a home visit.

### **Environmental Actions Swarcliffe office**

The team has completed Environmental Walkabouts for quarter 1 and the feedback has mainly been positive, with estates being in good condition. There has been some messy gardens that are being tackled by Housing Officers and some issues with overgrown hedges have been picked up. Housing Officers will continue to pick up on estate and environmental issues as part of their day to day activities.

### **Environmental Actions Halton Moor office**

The walkabouts for quarter 1 have commenced. The main issues that have been identified in weekly checks have been litter and fly tipping, the team are working closely with Cleaner neighbourhoods to ensure the hotspot areas are cleared weekly.

## **27. Garforth & Swillington, Kippax & Methley**

### **Voids Levels (empty properties)**

There has been a recent change in which we have transitioned the Lettings Team management area from Garforth, Kippax, Swarcliffe and Halton Moor to Garforth, Kippax and Rothwell. This has resulted in a change of Lettings Team Leader and Housing Assistants. This change has been positive and has helped facilitate more intensive work into the challenges in the area.

There are higher numbers of ready to let than we usually operate to and these have been predominantly within our Retirement Life schemes, with all current ready to let's being Retirement Life properties.

The team have new initiatives to help create interest for our Retirement Life schemes and promote available properties. Fast track adverts and promoted these to Leeds Housing Options and Customer Service teams to refer in suitable customers that would benefit from the accommodation. There has been a positive initial response. Social media is used to create awareness of the schemes.

The emergency lettings panel continues to operate on a citywide basis creating some positive move on options into Housing Leeds accommodation to free up temporary and supported accommodation to those in need.

### **Income Collection**

Garforth and Kippax collected the highest percentage of rent throughout 2020/21 achieving 1<sup>st</sup> citywide for a second year in a row. The team has experienced a small increase in arrears and noted a likely cause for this has been tenants impacted by furlough, redundancy, covid related sickness and those that are self-employed not achieving the same the level of income.

We continue to make referrals to Leeds Credit Union for tenants who would benefit from budgeting accounts and have recently invited Better Leeds to a team meeting to go through the debt advice they offer and how they can support individuals.

Having entered into the new financial year, we are putting together new income plans that will focus on the areas with room for improvement and to ensure that the right support is being offered to our tenants.

### **Annual Tenancy Check-in**

The new Annual Tenancy Check In programme was launched on the 7<sup>th</sup> June which differs slightly from the previous annual home visit programme. The staff have been checking in with tenants in three different ways – an online check in, a telephone contact or a home visit.

### **Environmental Actions Garforth and Kippax office**

We have completed Environmental Walkabouts for quarter 1 and the feedback has mainly been positive, with estates being in good condition. There has been some messy gardens that are being tackled by Housing Officers and some issues with overgrown hedges have been picked up. We have been resolving overgrown vegetation by arranging for a cut back into specification for it to be added to our Grass Maintenance contract. Once back on contract it will be maintained and won't require future one off cut backs, creating a value for money and most efficient resolution.

## **28. Housing Advisory Panel (HAP)**

Budget Allocation for 21/22 is £44k.

Next Meeting due to take place Thursday 10<sup>th</sup> June.

**Community Payback** – It is anticipated that teams will re-mobilise at the beginning of July. Currently have 100 outstanding referrals from 20/21 which are being cleansed/seeing if still needed.

**Your Voice Leeds** - Tenant Engagement Team are currently using a new online engagement tool see link here [Your Voice Leeds](#) Its currently piloting a number of schemes to engage with customers and obtain their views but is anticipated it will develop and grow and we can showcase further areas of work. Please do feel free to take a look at the site and register.

**Mobile Covid Vaccination** - Team continue to support the work of the City wide vaccination programme by supporting the mobile unit in communities.



### **Temple Newsam**

**Green Guardian Scheme** - Gardens that have been referred so far are quite low in numbers. Housing Officers have been asked to refer more. Also they are planning a corporate volunteering day for this scheme date to be agreed

**Ullswater Crescent/Firbank Grove** - Installation of knee rail fencing at ASB hotspot to prevent car repairs highlighted in tasking

**Field End** - Looking to improve communal seating area

### **Cross Gates & Whinmoor**

Swarcliffe Wombles - Received £500 HAP grant to purchase equipment for litter picking

Sherburn Court - HAP agreed to fund outdoor furniture and raised planters to communal area

### **Kippax & Methley**

Kippax Dementia Garden - Funding in place and work due to commence on land close to Mount Pleasant

Micklefield In Bloom - recently worked with MIB to re-site some surplus planters on a piece of problem land close to the railway station to prevent cars damaging the grass

Micklefield Green Group - Looking to carry out consultation with residents on piece of land close to railway station maybe have planters/benches/veg patches etc.

### **Garforth & Swillington**

Halliday Court - to install fencing to front communal area to combat low level ASB

Halliday Road - Recently had 6 bike storage units installed courtesy of HAP for use by residents

Oak Grove - Agreement received from Housing Leeds for incredible Edible to house a storage container on site to increase use of the wildlife area.

## **Youth Services**

### **29. Cross Gates & Whinmoor & Temple Newsam**

#### **Cross Gates & Whinmoor**

Since March, youth workers have been conducting street work mobile sessions in the ward, linking in with local residents/shopkeepers, working with Councillors and Police to reduce ASB. From May 31<sup>st</sup> we were informed that young people could now access the Swarcliffe Community Centre. Due to ongoing COVID restrictions we are at present only allowed to have 15 young people in the building for each session which includes Youth Matters Group and Thursday & Friday Youth Clubs. The 15 young people chosen to attend each session are based on needs around mental health and wellbeing. We are hoping by June 21<sup>st</sup> we will be able to open to all young people in the ward, depending on Government and NYA guidelines.

Detached street work and mobile sessions have been going well with youth workers addressing ASB/offering support to young people with any additional needs, addressing hotspots identified by the police and taking up complaints and acting on from residents from Councillors.

The Youth Work Team are now planning and preparing the summer programme of trips and visits with young people who have been involved in the consultations and an Activity Day is planned for the month of August

We recently supported a police action day which was well received in the ward by local residents.

## **Temple Newsam Ward**

Youth Workers continue to support the KICKS Programme on Tuesdays and Fridays before moving onto the rest of the ward. The numbers attending are up to thirty young people who engage in the sessions. And are respectful towards coaches and youth workers.

Youth Workers will involve the young people in consultations around the summer programme. An activity Day is being planned for the Temple Newsam Ward during the month of August.

Youth workers continue to address/challenge any Anti-Social Behaviour around the ward. We recently addressed a complaint received by Councillor Coupar regarding a residents complaint about young people in Barrowby Wood, youth workers placed this on the hotspot list, checked the wood and liaised with local resident who lives next door who reported no problems. We will continue to keep it on the list for now.

Leeds United Foundation and Youth Service are in the process of setting up a partnership agreement after 12 young people were identified by the police for intervention work. We have been having regular meetings with both of the Foundation workers and one of them is accompanying youth service on their mobile on Thursday evenings to meet with parents and young people to discuss the programme.

## **30. Garforth & Swillington / Kippax & Methley**

The decision making group "YPmyG" (young people my group) started meeting face to face again. The group were consulted on Easter school holiday activities/trip for the wards.

Easter trips were offered to young people by invitation only due to Covid-19. The trips included visits to the Yorkshire Wildlife Park and the Yorkshire Sculpture Park.

Some building based provision reopened along with mobile provisions. However detached (on foot) work was still the main delivery of youth work in the wards.

Youth Workers continued to deliver nightly detached work throughout the period in both wards. The teams worked nightly in "hot spots" of Anti-Social Behaviour around the wards.

These hot spots were identified via complaints from residents and intelligence from the Police and Ward Councillors. Young people were spoken to about their actions and the consequences for them and the surrounding community. Positive alternatives were offered such as our mobile provision sessions and trips out.

February half term and Easter school holiday activity bags were delivered to young people's homes to give them something positive to complete over the school holidays.

Young people were encouraged to like and follow the Youth Service Facebook/Instagram/Twitter pages so they could contact Youth Workers for support outside of their weekly sessions.

Young people were also signposted to online/virtual support such as the Market Place safe zone, Papyrus, Kooth, Mindmate website and Teen Connect.

## **Community Engagement: Forums**

### **31. The following forums below took place via zoom.**

Whinmoor Forum - 26<sup>th</sup> November 20

Temple Newsam Communities Together – 20<sup>th</sup> January 21

Manston & Swarcliffe Forum – 21<sup>st</sup> April 21

## **Community Engagement: Social Media**

**32. *Appendix 2 Social Media Report provides*** the Committee with information on posts, and details recent social media activity for the Outer East Community Committee Facebook page, along with the four ward based Coronavirus Facebook help pages for the areas.

**33.** The report highlights key themes promoted through social media posts, as well as topics addressed relevant to the period of time.

**34.** The report covers the last 11<sup>th</sup> February 21 - 30<sup>th</sup> June 21.

## **Corporate Considerations**

### **Consultation and Engagement**

**35.** The Community Committee has, where applicable, been consulted on information detailed within the report.

### **Equality and Diversity/Cohesion and Integration**

**36.** All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

### **Council Polices and City Priorities**

**37.** Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

## **Resources and Value for Money**

38. . Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

## **Legal Implications, Access to Information and Call In**

39. There are no legal implications or access to information issues. This report is not subject to call in.

## **Risk Management**

40. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

## **Conclusions**

41. The report provides up to date information on key areas of work for the Community Committee.

## **Recommendations**

42. The Community Committee is asked to note the content of the report and comment as appropriate.

## **Background documents<sup>1</sup>**

43. None.

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.



## Outer East Community Committee & COVID-19 Groups

FACEBOOK highlights

11 February 2021 – 30 June 2021

Appendix 2

### Outer East Community Committee

Since 11<sup>th</sup> February 2021 the Outer East Community Committee Facebook page has gained: **75 new page 'likes'** (and currently has) **2,907 followers**.

This means that this is the **first** most popular Community Committee page.

There are two things to note in general:

- 'reach' is the number of people the post was delivered to
- 'engagement' is the number of reactions, comments or shares



Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate.

Having said that, all posts can be read without any further interaction!!

The most popular post since the 11<sup>th</sup> February 2021 is the LCC Outer East Community Committee post regarding the Upcoming Meeting: Local jobs for local people!

- has been shared 26 times
- has reached a total of 7,275 people

The following below are screenshots of the most popular three posts since the 11<sup>th</sup> February 2021.

Alongside it are the figures for how many people were 'reached' and how many people 'engaged' with the post.

**1st Place – LCC Outer East Community Committee Post: Upcoming Meeting**  
Local jobs for local people! posted on 27<sup>th</sup> March 2021.

7,275 people had this post delivered to them and it had 930 post clicks, with 80 likes, comments and shares.



**Leeds City Council Outer East Community Committee**  
27 March · 🌐

Local jobs for local people!  
Cleaner at East Garforth Primary Academy.  
Part time shop assistant (flexible hours) at the Post Office, Main St, Garforth.  
Cleaner at Blenkinsop opticians, Main St, Garforth. ... See more

**Performance for your post**

**7,275** People Reached

**80** Likes, Comments & Shares

<b>18</b> Likes	<b>3</b> On Post	<b>15</b> On Shares
--------------------	---------------------	------------------------

<b>36</b> Comments	<b>5</b> On Post	<b>31</b> On Shares
-----------------------	---------------------	------------------------

<b>26</b> Shares	<b>26</b> On Post	<b>0</b> On Shares
---------------------	----------------------	-----------------------

**930** Post Clicks

<b>50</b> Photo views	<b>0</b> Link clicks	<b>880</b> Other Clicks
--------------------------	-------------------------	----------------------------

**NEGATIVE FEEDBACK**

**0** Hide post      **0** Hide all posts


**0** Report as spam      **0** Unlike Page

Reported stats may be delayed from what appears on posts



**2<sup>nd</sup> Place – LCC Outer East Community Committee Post:** Local job opportunities: Trainees and engineers required at TI Security, on Aberford Rd, Garforth, posted on 11<sup>th</sup> May 2021

6,780 people had this post delivered, with 407 post clicks with 61 reactions, comments & shares.



**Performance for your post**

**6,780** People Reached

**61** Reactions, comments & shares ?

<b>21</b> Like	<b>3</b> On post	<b>18</b> On shares
<b>1</b> Love	<b>0</b> On post	<b>1</b> On shares
<b>11</b> Comments	<b>1</b> On Post	<b>10</b> On Shares
<b>28</b> Shares	<b>28</b> On Post	<b>0</b> On Shares

**407** Post Clicks

<b>56</b> Photo views	<b>0</b> Link clicks <small>?</small>	<b>351</b> Other Clicks <small>?</small>
--------------------------	--	---

**NEGATIVE FEEDBACK**

<b>1</b> Hide post	<b>0</b> Hide all posts
<b>0</b> Report as spam	<b>0</b> Unlike Page

Reported stats may be delayed from what appears on posts



### 3<sup>rd</sup> Place – LCC Outer East Community Committee Post: Advance warning of some upcoming road closures on ELOR, posted on 7<sup>th</sup> June 2021

6,448 people had this post delivered to them. There were 544 post clicks and 38 likes, comments and shares



**Post Details**

**Leeds City Council Outer East Community Committee**

7 June · 🌐

We would like to give you advance warning of some upcoming road closures on ELOR. These will be needed to enable us to undertake resurfacing works. The attached drawing shows the dates road space has been booked. The A6120 Ring Road, Shadwell, A58 & A64 resurfacing will take place over 2 weekends within this timescale (The roads will only be closed over the 2 selected weekends). The schedule on the drawing shows the dates we are currently planning to undertake the works.... See more

**Performance for your post**

**6,448** People Reached

**38** Likes, Comments & Shares 📊

5 Likes	1 On Post	4 On Shares
27 Comments	10 On Post	17 On Shares
6 Shares	6 On Post	0 On Shares

**544** Post Clicks

67 Photo views	0 Link clicks 📄	477 Other Clicks 📄
-------------------	--------------------	-----------------------

**NEGATIVE FEEDBACK**

1 Hide post	0 Hide all posts
0 Report as spam	0 Unlike Page

Reported stats may be delayed from what appears on posts





## COVID-19 Facebook Groups

The Communities Team have set up **33** ward based **Coronavirus Help Facebook Groups** as a way of promoting services, supporting communities and cascading information in an attempt to tackle the Coronavirus pandemic. Key charities, voluntary groups, community groups, Councillors, as well as the wider population in the local community are all invited to join the pages.

As well as key messages from the main Leeds City Council Facebook Page being used to deliver information to each ward, the pages are also there to generate discussion and debate but also hopefully facilitate conversations around being neighbourly during the national pandemic and assist if possible in some of the volunteering efforts.

To date, Cross Gates & Whinmoor has **273** members, Garforth & Swillington has **154** members, Kippax & Methley has **234** members and Temple Newsam has **113** members.

The committee is asked to note the specific **Coronavirus Facebook Ward Pages** and are invited to join the pages in an attempt to increase traffic.

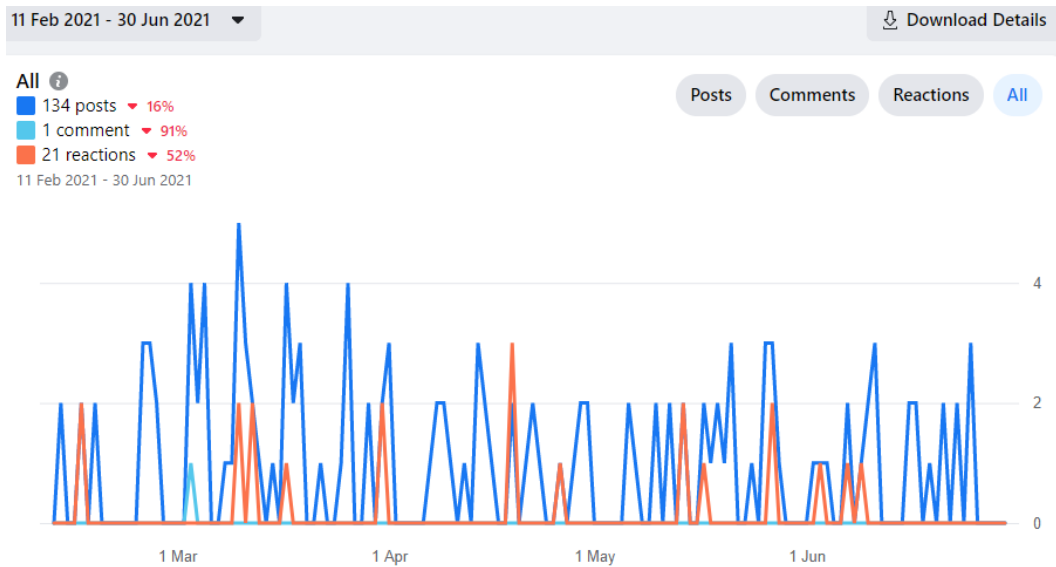
- **Cross Gates & Whinmoor:**  
<https://www.facebook.com/groups/160876171685804/>
- **Garforth & Swillington:**  
<https://www.facebook.com/groups/2825870440832422/>
- **Kippax & Methley:**  
<https://www.facebook.com/groups/2537537846488224/>
- **Temple Newsam:**  
<https://www.facebook.com/groups/231347554658819/>

For the latest Coronavirus (COVID-19)  
information visit  
[www.leeds.gov.uk/coronavirus](http://www.leeds.gov.uk/coronavirus)



### 1. Cross Gates & Whinmoor Coronavirus Group:

There have been 134 posts, 1 comments and 21 reactions, from 11<sup>th</sup> February 2021 to 30<sup>th</sup> June 2021 on the Cross Gates & Whinmoor Coronavirus Group page.



The most popular post in the last 28 days:

3 June at 14:03 - ?

Care home residents can now leave the home to visit lower risk outdoor spaces (such as parks) and attend appointments important for their wellbeing. They are also allowed up to five named visitors (two at any one time), providing visitors test negative for COVID-19. To find out more, please visit: <http://orio.uk/GiFLF>

HM Government NHS

**Care home residents can leave the home to visit lower risk outdoor spaces (such as parks) and attend appointments important for their wellbeing.**

Leeds City Council  
3 June at 11:02 - ?

Care home residents can now leave the home to visit lower risk outdoor spaces (such as parks) and attend appointments important for their wellbeing. They are also allowed up to five named visitors (two at any one time), providing visitors test negative for COVID-19. To find out more, please visit: <http://orio.uk/GiFLF>

[View insights](#) 82 post reach >

1



The post was seen by 82 people and had 1 like

## 2. Garforth & Swillington Coronavirus Group:

There have been 149 posts, 2 comments and 13 reactions from 11<sup>th</sup> February 2021 to 30<sup>th</sup> June 2021 on the Garforth & Swillington Coronavirus Group page.

The most popular post in the last 28 days:

23 June at 10:48 · 🌐

Leeds Covid rates up to 210.6 per 100k from 198.8 positivity 7.2%.  
Over - 60s rate 32.3 per 100k with hospitalisations/ICU low & average 2 deaths per week.

Again the double-vaccine effect appears to be breaking the link between infection and serious illness/hospitalisation/death.

There are some very large outbreaks in two inner-city wards but the good news is there are lots of people with positive tests proving to be asymptomatic in the younger age groups.


Nevertheless, the race is now on to vaccinate as many young adults as possible to drive these figures down and avoid further variants emerging.

So, the message is please take the vaccine as soon as offered, now available to anybody aged 18 and over, and please ensure you take your second jab.

There is some, admittedly anecdotal, evidence that locally some people are missing their second jab appointments but it is vitally important that you take the second vaccination when offered.

The second dose highly increases efficacy in terms of both Pfizer and Astrazeneca to 96% and 92% effectiveness respectively.

Thanks all  
Garforth and Swillington Independents

 COVID-19 vaccines go through many tests for safety and effectiveness and are then monitored closely.  
Source: World Health Organization  
[Get Vaccine Info](#)

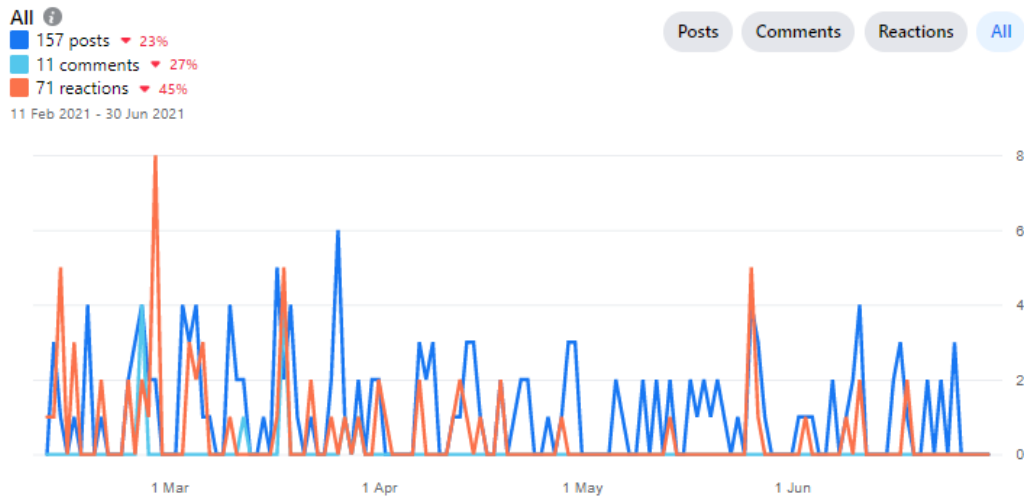
👍 2 Seen by 34



The post was seen by 34 people and 2 likes

### 3. Kippax & Methley Coronavirus Group:

There have been 157 posts, 11 comments and 71 reactions, from 11<sup>th</sup> February 2021 to 30<sup>th</sup> June 2021 on the Kippax & Methley Coronavirus Group page.



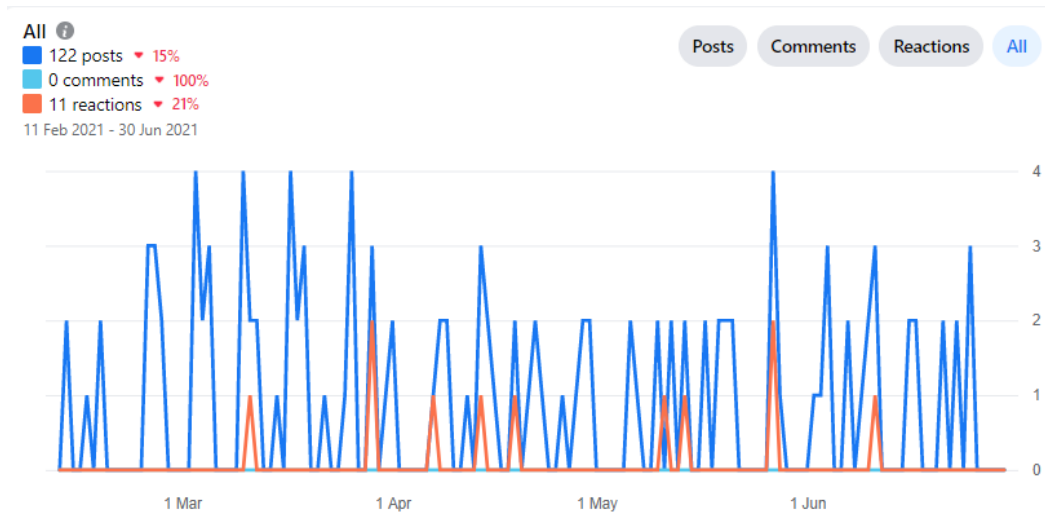
The most popular post in the last 28 days:

The screenshot shows a Facebook post from the Kippax & Methley Labour Team, dated 18 June at 15:06. The post features a blue banner with white and yellow text: "Discretionary support grant for people working as Childminders, Beauticians or in the Wedding and Event sector". Below the banner, the text reads: "Self-employed and working in one of these roles? You may be eligible for a SINGLE ONE-OFF grant payment of up to £1,000 to help pay fixed business costs. Check the eligibility criteria and apply before 5pm on 28 June at [orlo.uk/bceni](http://orlo.uk/bceni)". The post has 2 likes and 1 share, and was seen by 83 people. A circular badge on the right side of the post reads "MOST POPULAR".

The post was seen by 83 people and had 1 share & 2 likes

#### 4. Temple Newsam Coronavirus Group:

There have been 122 posts, 0 comments and 11 reactions since 11<sup>th</sup> February 2021 to 30<sup>th</sup> June 2021 on the Temple Newsam Coronavirus Group page.



The most popular post in the last 28 days:

11 June at 14:36 · 🌐

Austhorpe, Colton, Halton, Halton Moor, Temple Newsam and Whitkirk businesses and charities affected by the coronavirus lockdown, which have fixed property costs of over £4,000 per year, can apply for a one-off Discretionary Grant if they HAVE NOT previously applied...



**Discretionary Grants for fixed property costs over £4,000 RE-OPENS last chance to apply. visit <http://bit.ly/LeedsGrants>**

 Stay safe and lets fight Covid together. 

**Leeds City Council**  
7 June at 11:01 · 🌐

Leeds businesses and charities affected by the coronavirus lockdown, which have fixed property costs of over £4,000 per year, can apply for a one-off Discretionary Grant if they HAVE NOT previously applied.

You can check the full eligibility criteria and apply online at- <http://orlo.uk/pmKX3>

👍 1 1 share Seen by 38

The post was seen by 38 people, 1 share and 1 likes

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**Report of:** Head of Locality Partnerships

**Report to:** Outer East Community Committee

**Cross Gates & Whinmoor, Garforth & Swillington,**

**Kippax & Methley, Temple Newsam**

**Report author:** Senior Localities Officer – Bali Birdi      **Telephone:** 07712 214727

**Date:** Tuesday 27 July 2021

**To note**

## **Community Committee Youth Activity Fund Consultation Report**

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### **Purpose of report**

1. The report provides the Outer East Community Committee with background and context on the decision to not have a Youth Summit in 2020/21.
2. The report provides the Outer East Community Committee with an update on the Youth Activity Fund consultation with children and young people. The consultation aims to inform the Community Committee's Youth Activity Fund spend for the 2021/22 financial year.
3. The report provides the Outer East Community Committee with reflections from the last year as a result of the COVID-19 pandemic and the challenges that this has presented Community Committees, the Communities Team and youth activity providers.

### **Main issues**

4. Each Community Committee has been allocated a Youth Activity Fund which it is responsible for administering. The Youth Activity Fund has been made available to provide local activities for children and young people aged 8-17 years across the city.
5. The Youth Activity Fund requires the engagement and participation of children and young people in the decision making and evaluation of the fund. Children and young people are involved at each stage of the funding process and advise Community Committees on the activities they would like to take part in, in their respective areas.
6. The Youth Activity Fund can provide money for activities that offer opportunities for play, arts, sport and culture, which enable young people to have fun, get creative and have new experiences both after school and during the school holidays.

7. At the Community Committee Chairs Forum meeting in November 2020, Community Committee Chairs agreed that because of COVID-19, committees would deliver Youth Summits virtually this year, to ensure that events could still go ahead.
8. The plan was that the Youth Summits would be delivered before the spring round of Community Committees so that the event and Youth Activity Fund consultation could all feed in to the committee meeting. Staff in the Community Committee Team therefore were working with ward members and other council officers so that this could happen across all areas.
9. Given that we went in to a new national lockdown in December 2020 and that schools were closed at least until the 8th March 2021, the reality of the Youth Summits going ahead, albeit in a virtual format, were no longer realistic and the Communities Team were contacted by a number of Children's Champions regarding this matter.
10. After seeking advice from colleagues in Children's Services, the Executive Member for Communities agreed a proposal to postpone the Youth Summits. As the virtual Youth Summits could not be delivered before the end of the 2020/21 financial year, the Communities Team proposed that we would produce an online consultation survey on budget spend priorities with children and young people.
11. Capturing this feedback would ensure that young people were still able to inform the Youth Activity Fund spend for each committee in 2021/22. In this respect the survey would produce the same outcome as a physical Youth Summit, as priorities for budget spend could be presented to committees for their consideration, as the Communities Team have done in the past.

## **Reflections from the last 12 months**

### **Youth Activity Fund Projects – Responding to the Pandemic**

12. The COVID-19 pandemic has caused a number of complications for activity providers that work with young people over the last 13 months. It has been a particular challenge for organisations to keep up to date with the changing Government advice and guidance regarding COVID-19.
13. Staff in the Community Committee Team have spent a large proportion of their time liaising with projects and organisations that wanted to work with young people over the last year, making sure that projects were able to demonstrate that they were ready to deliver their activities in accordance with Government guidance and legislation regarding COVID-19, making sure that organisations had the correct policies, procedures and risk assessments in place.
14. Leeds being moved in to Tier 3 in November 2020 and then again, another full national lockdown commencing in December 2020, once again signalled the seriousness of the situation in the city and the rest of the country. In light of the news from central



Government on the new national lockdown, the Community Committee Team consulted with colleagues in Public Health on the matter and the recommendation was made that indoor youth group activity and most outdoor group activity should be suspended, with the exception of activity that was supporting vulnerable groups or targeted groups to help address specific issues, for example youth diversionary activity aimed at preventing anti-social behaviour in the run-up to and immediately after Bonfire Night. Using this approach encouraged everyone to reduce contact to help break the chain of transmission in Leeds.

15. Over the course of the last 13 months organisations and youth providers have continued to adapt to the challenges that the COVID-19 pandemic has presented them and the young people they work with, often working very differently, for example by moving their activity provision to an online virtual platform.
16. In some areas, including the Outer East Community Committee area, activity packs have also been provided via the Youth Activity Fund. The packs were provided to young people and included a 'Youth Service Guide to Lockdown Life' (as well as a range of contacts and websites that young people may need), mindfulness activities, exercise advice, a time capsule to remember 'This Time in The Future', crosswords, puzzles and diary pages.
17. Adapting responses and approaches for projects to meet the needs of individual communities demonstrates the committee's and the organisations flexibility and willingness to be agile in an ever changing environment, as well as the desire to reach out and connect with young people during the COVID-19 pandemic.

### **Temporary Youth Activity Fund Revised Criteria**

18. As discussed and agreed in the Community Committee Chairs Forum meeting in November 2020, as a result of the Coronavirus pandemic, the Executive Member for Communities agreed to apply some temporary flexibility until the end of the financial year to the current Youth Activity Funding criteria, to enable Community Committees to provide additional support to children and young people who may be experiencing greater disadvantages as a result of the pandemic and associated government restrictions/guidance.

### **Digital Inclusion**

19. Over the last 13 months the Community Committee Team have received a number of requests from committees to fund digital equipment for children and young people from their COVID-19 monies.
20. Clearly there was a need for digital devices and data continued to be a significant barrier during the COVID-19 pandemic, with less prevalence of data support available. Potential options for committees to look at therefore when considering funding projects included, MiFi (a MiFi device can be connected to a cellular network and provides Internet access for up to ten devices), dongles to supplement device distribution, or support to families with devices who were unable to afford data.

21. As we continued to receive a number of similar requests and as a number of Community Committees were interested in spending monies on digital equipment and data, the Community Committee Team developed a checklist that would assist committees in making an informed decision when a request for funding for digital equipment and data was received.
22. The Outer East Community Committee over the course of the last 13 months has spent £24,200 on digital equipment for children and young people. This includes laptops, and tablets.

### **Youth Activity Fund Consultation Survey**

23. The Youth Activity Fund consultation survey was promoted from Monday 11<sup>th</sup> January 2021 until Friday 30<sup>th</sup> April, giving young people over three and a half months to provide feedback via the survey.
24. As the consultation survey ended on the 30<sup>th</sup> April this gave the Community Committee Team time to analyse the survey data & get reports ready for the summer committee meetings. The feedback however can also feed in to any Children's & Families Sub Group meetings that take place, in order to inform the committee's Youth Activity Fund spend.
25. Promotion of the survey has been publicised far and wide across the Outer East Community Committee area, with information being posted on the Community Committee Facebook page and local residents Facebook pages, publicity being sent out to all our school & cluster contacts, youth groups and any other organisations that are funded, or work with young people in the Community Committee area, as well as being circulated to local Councillors and the committee mailing list.
26. As schools started to reopen from the 8<sup>th</sup> March, the Community Committee Team continued to make schools aware of the survey and its importance. This promotion continued until the 30<sup>th</sup> April in order to obtain as many feedback responses as possible.
27. As the Youth Service started to deliver some of their face to face service provision with young people from February 2021 onwards, the Communities Team also circulated paper copies to the service, so that they could get young people to fill surveys in.
28. The Outer East Community Committee received 122 survey responses to the Youth Activity Fund survey. All of these were completed via the online consultation survey.

### **Youth Activity Fund Consultation Survey Recommendations**

29. The consultation surveys submitted by young people in the Outer East Community Committee area suggest the following Youth Activity Fund priorities for 2021/22:

- a. Youth activities on offer in venues such as community centres, youth clubs and sport centres as well as activities delivered outdoors.
- b. Majority of provision taking place regularly after school, and also on weekends.
- c. Ensure the activities are inclusive of friendship groups, offer opportunities for learning and creativity, and are supported by good quality staff.
- d. Popular activities choices included:
  1. Sport
  2. Outdoor Activities
  3. Arts & Craft
  4. Coding Minecraft  
(Other activities mentioned: Football, Dodgy Ball, and Lego)
  5. Youth Clubs
  6. Music
  7. Dance
  8. Drama
  9. Cooking
  10. D J Music

30. It is recommended that any projects funded by the Outer East Community Committee from the Youth Activity Fund focus on these themes and activities in 2021/22.

31. It is also recommended that the Communities Team arrange a physical Youth Summit (maybe to incorporate a virtual element) this financial year, 2021/22. This will inform the Youth Activity Fund spend for 2022/23.

## **Appendix 1: Infographic outlining the Youth Activity Fund Consultation Survey**

Appendix 1 is attached with this report.

### **Corporate Considerations**

#### **Consultation and Engagement**

32. Community Committee Chairs, Children's Champions and Community Committees have previously been consulted on the proposals for the Youth Activity Fund survey.

33. The survey has been promoted far and wide across the Community Committee area, with publicity being posted on the Community Committee Facebook page, publicity being sent out to all school & cluster contacts, youth groups and any other organisations that are funded, or work with young people in the Community Committee area, as well as being circulated to local Councillors and the committee mailing list.

#### **Equality and Diversity/Cohesion and Integration**

34. All Youth Activity Fund funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

## **Council Polices and City Priorities**

35. Projects submitted to the Community Committee for Youth Activity Fund funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People’s Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

## **Resources and Value for Money**

36. Aligning the distribution of Community Committee Youth Activity Fund funding to local priorities will help to ensure that the maximum benefit can be provided.

## **Legal Implications, Access to Information and Call In**

37. There are no legal implications or access to information issues. This report is not subject to call in.

## **Risk Management**

38. Risk implications and mitigation are considered on all Youth Activity Fund applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

## **Conclusion**

39. The Youth Activity Fund Consultation Report provides up to date information on the Community Committee’s Youth Activity Fund consultation survey position and invites committee members to use the consultation to inform its Youth Activity Fund spend for 2021/22.

## **Recommendations**

40. Members are asked to note:

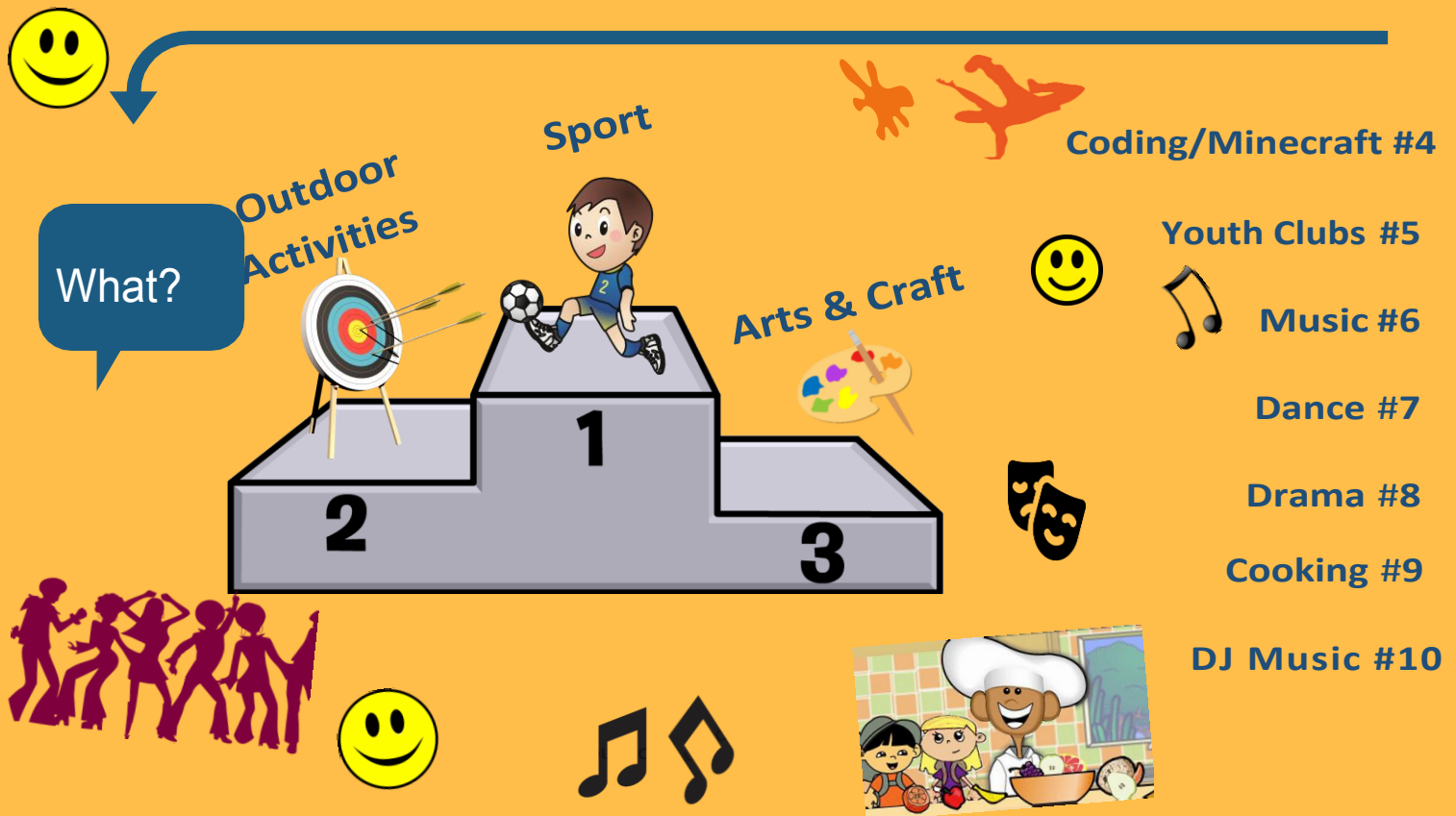
- a. Reflections from the last 12 months during the pandemic (paragraphs 12 - 22).
- b. Details of the Youth Activity Fund consultation survey (paragraphs 23 - 31).
- c. That the Youth Activity Fund survey informs the Community Committee’s Youth Activity Fund for 2021/22.
- d. That any projects funded by the Community Committee from the Youth Activity Fund focus on the themes and activity priorities identified in the Youth Activity Fund consultation survey.
- e. That the Communities Team arrange a physical Youth Summit with young people this financial year, 2021/22 and that this informs the Youth Activity Fund spend for 2022/23.

# Outer East Youth Activity Fund Consultation 21/22



The Communities Team and Leeds Youth Service have consulted with 122 young people in the Outer East area of Leeds.

Young people were asked what activities they would like local councillors to fund in their own communities.



**Where?**

**When?**

## Inside vs. Outside

The majority (46%) wanted a variety of activities inside and outside

After School (before 6pm) was the most popular time for activities **40%**

**41%** Wanted activities during school holidays

Weekends was voted for by **19%**

**16%** Preferred evenings (after 6pm)

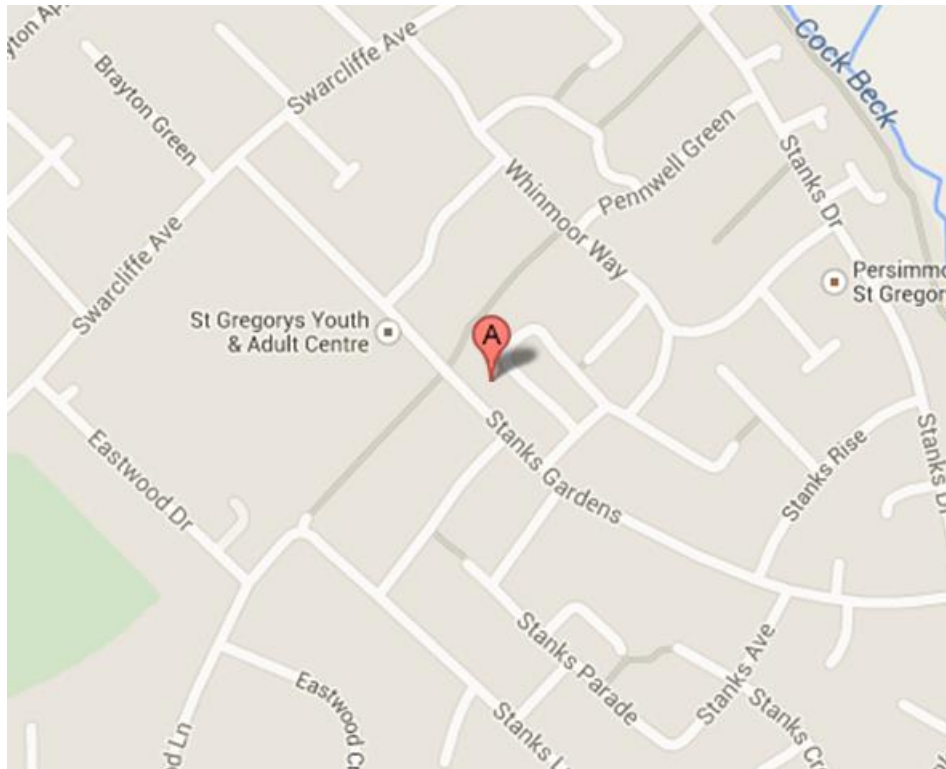
## Local vs. Away

38% voted to have projects nearby and only 9% wanted activities away from where they live (53% wanted both)



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**Swarcliffe Community Centre (main hall), Stanks Gardens, Swarcliffe, Leeds, LS14 5LS**



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